



# Inner East Community Committee

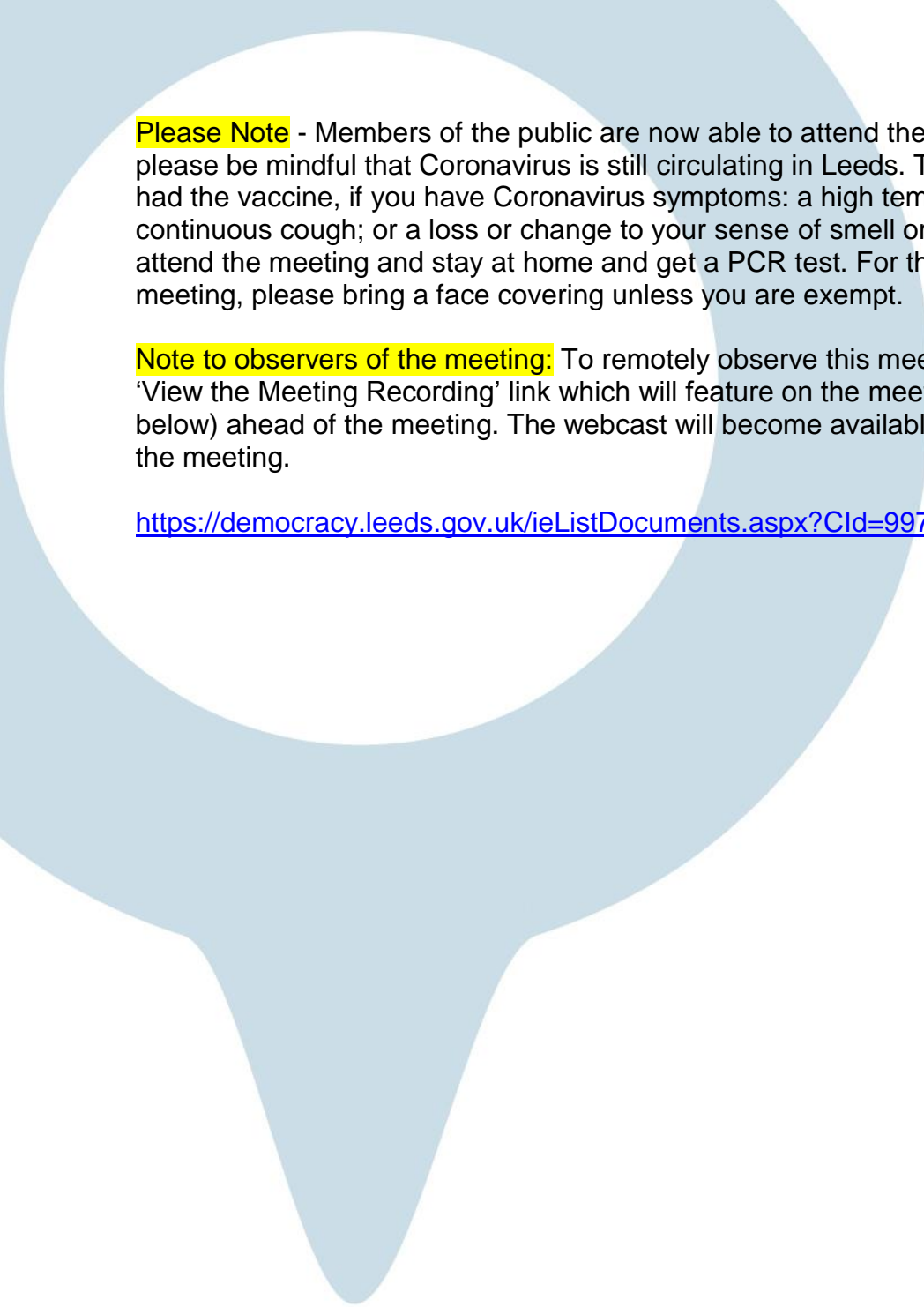
Burmantofts & Richmond Hill, Gipton & Harehills,  
Killingbeck & Seacroft

**Meeting to be held in Civic Hall, Leeds**  
Tuesday, 21st September, 2021 at 5.00 pm

**Councillors:**

- |              |   |                                |
|--------------|---|--------------------------------|
| R Grahame    | - | Burmantofts and Richmond Hill; |
| A Khan       | - | Burmantofts and Richmond Hill; |
| D Ragan      | - | Burmantofts and Richmond Hill; |
| S Arif       | - | Gipton and Harehills;          |
| A Hussain    | - | Gipton and Harehills;          |
| K Maqsood    | - | Gipton and Harehills;          |
| P Drinkwater | - | Killingbeck and Seacroft;      |
| K Dye        | - | Killingbeck and Seacroft;      |
| D Jenkins    | - | Killingbeck and Seacroft;      |





**Please Note** - Members of the public are now able to attend the meeting in person but please be mindful that Coronavirus is still circulating in Leeds. Therefore, even if you have had the vaccine, if you have Coronavirus symptoms: a high temperature; a new, continuous cough; or a loss or change to your sense of smell or taste, you should NOT attend the meeting and stay at home and get a PCR test. For those who are attending the meeting, please bring a face covering unless you are exempt.

**Note to observers of the meeting:** To remotely observe this meeting, please click on the 'View the Meeting Recording' link which will feature on the meeting's webpage (linked below) ahead of the meeting. The webcast will become available at the commencement of the meeting.

<https://democracy.leeds.gov.uk/ieListDocuments.aspx?CIId=997&MIId=11344&Ver=4>

**Agenda compiled by:** Natasha Prosser Tel: 0113 3788021  
Governance Services Unit, Civic Hall, Leeds LS1 1UR

**Head of Locality Partnerships:** Elizabeth Jarmin Tel: 0113 3789035

*Images on cover from left to right:  
Burmantofts and Richmond Hill - Burmantofts stone; East End Park  
Gipton & Harehills - Fairway Hill; Bankstead Park  
Killingbeck & Seacroft – Seacroft Hospital clock; Seacroft village green*

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p style="padding-left: 40px;">RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence</p>	
6			<p><b>OPEN FORUM</b></p> <p>In accordance with Paragraphs 4:16 and 4:17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to <b>10 minutes</b> may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p> <p>In order to facilitate the Open Forum, the process has been adapted slightly, so that members of the public are invited to make written submissions in advance of the meeting on any matter which falls within the Committee's terms of reference. These will be read out under the agenda item and considered by the Community Committee.</p>	
7			<p><b>MINUTES OF THE PREVIOUS MEETING - 28 JULY 2021</b></p> <p>To confirm as a correct record the minutes of the previous meeting held Wednesday 28<sup>th</sup> July 2021.</p>	7 - 14

Item No	Ward/Equal Opportunities	Item Not Open		Page No
8			<p><b>CITY PLAN ENGAGEMENT</b></p> <p>The report of the Head of Locality Partnerships is to provide the Inner East Community Committee with a verbal update on the development of a City Plan for Leeds and to gather input from elected members and residents to feed into the Plan.</p> <p>(Report attached)</p>	15 - 16
9			<p><b>LIBRARY SERVICE UPDATE REPORT</b></p> <p>The report of the Chief Officer Community Hubs, Welfare and Business Support provides an overview of the activity in Leeds Libraries during the past 18 months and outlines the key priorities for the service as part of our Service Recovery Strategy.</p> <p>(Report attached)</p>	17 - 36
10			<p><b>INNER EAST COMMUNITY COMMITTEE - UPDATE REPORT</b></p> <p>To consider the report of the Head of Locality Partnerships that provides an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.</p> <p>The report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.</p> <p>(Report attached)</p>	37 - 66

Item No	Ward/Equal Opportunities	Item Not Open		Page No
11			<p><b>INNER EAST COMMUNITY COMMITTEE - FINANCE REPORT</b></p> <p>To consider the report of the Head of Locality Partnerships that provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2021/2022.</p> <p>(Report attached)</p>	67 - 82
12			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>The next meeting of the Inner East Community Committee is scheduled for Wednesday 15<sup>th</sup> December 2021, at 6 pm.</p> <p><b><u>Third Party Recording</u></b></p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <ul style="list-style-type: none"> <li>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</li> <li>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</li> </ul>	

## INNER EAST COMMUNITY COMMITTEE

WEDNESDAY, 28TH JULY, 2021

**PRESENT:** Councillor D Ragan in the Chair

Councillors S Arif, K Dye, R Grahame,  
A Hussain, D Jenkins, A Khan and  
K Maqsood

### 1 Chairs Opening Remarks

The Chair welcomed everyone to the meeting, saying that it was good to be back meeting in-person again.

### 2 Appeals Against Refusal of Inspection of Documents

There were no appeals against the refusal of inspection of documents.

### 3 Exempt Information - Possible Exclusion of the Press and Public

There were no exempt items.

### 4 Late Items

There were no formal late items. However, some supplementary information was distributed to members at the commencement of the meeting, in relation to additional wellbeing applications (minute no. 11 refers).

### 5 Declaration of Interests

There were no interests raised at the meeting.

### 6 Apologies for Absence

Apologies for absence were received from Councillor P Drinkwater.

### 7 Open Forum

On this occasion, no written submissions had been received.

### 8 Minutes of the Previous Meeting

**RESOLVED** – That the minutes of the meeting held on 17<sup>th</sup> March 2021, be approved as an accurate record.

#### Matters Arising

Minute 70 – Connecting Leeds Transport Strategy. A brief update was provided in relation to 'flexi buses' in the Outer East area, and how that

Draft minutes to be approved at the meeting  
to be held on Tuesday, 21st September, 2021

service will operate. The Community Committee were informed that representations had been put forward for the service to include areas within Gipton and Harehills. Additionally, it was confirmed that several buses will be operating within the Inner East area from September 2021, 7 am until 7 pm with approximately 14 drivers. A suggestion was made to invite a representative, to provide a service update.

Minute 71 – Update Report. Members requested that an update be provided from the CEO at Leeds Gypsy and Traveller Exchange, on their streams of work. In addition to this, the Chair requested that an invitation also be extended to the Chief Officer Housing (LCC) to provide an update on the Councils strategy on working with Gypsies and Travellers.

## 9 Community Committee Appointments 2021/22

The report of the City Solicitor noted the appointment of Cllr D Ragan as Chair of the Community Committee for 2021/22 as agreed at the recent Annual Council Meeting, and also invite the Committee to make appointments to those positions detailed in section 6 and the appendices.

The Community Committee made the following appointments:

<b>Organisation / Outside Body</b>	<b>No. of Places</b>	<b>Appointment</b>
Chapelton Citizens Advice Bureau	1	Cllr K Maqsood
Richmond Hill Elderly Action	1	Cllr D Ragan
Seacroft / Manston Cluster	1	Cllr D Jenkins
Inner East Cluster	2	Cllr D Ragan & Vacancy
2Gether Cluster	1	Vacancy
Inner East Local Housing Advisory Panel	2	Cllr D Ragan & Cllr K Maqsood
Outer East Local Housing Advisory Panel	2	Cllr D Jenkins & Cllr K Dye
Seacroft, Crossgates and York Road LCP	2	Cllr D Jenkins (Killingbeck and Seacroft) & Cllr D Ragan (York Rd)
Chapelton and Burmantofts and Richmond Hill LCP	1	Cllrs A Hussain and D Ragan
Children's Services Champion	1	Cllr D Ragan
Environment Champion	1	Cllr D Ragan
Community Safety Champion	1	Cllr D Ragan

Draft minutes to be approved at the meeting  
to be held on Tuesday, 21st September, 2021



Employment, Skills and Welfare Champion	1	Cllr R Grahame
Health, Wellbeing and Adult Social Care Champion	1	Cllr D Jenkins
Corporate Parenting Board	1	Cllr D Ragan

Members acknowledged there were 2 vacant spaces for the Inner East Cluster and the 2Gether Cluster. It was agreed these positions would be considered at a future Community Committee meeting.

**RESOLVED –**

- a) To agree the appointments as set out above and to note the appointment of Cllr D Ragan as Chair of the Inner East Community Committee
- b) To note the intention to re-visit appointments to the Clusters as referenced above

**10 Inner East Community Committee - Update Report**

The report of the Head of Locality Partnerships provided the Community Committee with an update of the work which the Communities Team was engaged in, based on priorities identified by the Community Committee. It also provided an opportunity for further questioning, or to request a more detailed report on a particular issue.

The report also requested Members to make nominations to each of the Inner East Community Committee subgroups for 2021/22.

Members discussed the following matters:

- The Green Garden Guardian Scheme – there has been 13 referrals for assistance with gardens for vulnerable tenants.
- Seacroft Wombles – the group have almost 200 members and their work is having a visual impact on the local community.
- A tenant’s group on the Poole Estate – the neighbourhood group has enabled people to come together on a range of local issues through social media.
- East Leeds Academy – the school have won ‘School of the Year’ in the UK Parliament’s annual awards due to their passion for environmental issues and community transformation.

**RESOLVED –** To note the contents of the report, and appointments to the following sub-groups:

Inner East Environment and Community Safety Sub Group 2021		
Burmantofts & Richmond Hill Ward	Gipton & Harehills Ward	Killingbeck & Seacroft Ward

Cllr D Ragan	Cllr A Hussain	Cllr K Dye
--------------	----------------	------------

Inner East Children and Young Peoples Sub Group 2021		
Burmantofts & Richmond Hill Ward	Gipton & Harehills Ward	Killingbeck & Seacroft Ward
Cllr D Ragan	Vacancy	Cllr K Dye

## 11 Inner East Community Committee - Finance Report

The report of the Head of Locality Partnerships provided the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy (CIL) Budget for 2021/22.

Members were advised that Paragraph 14 of the report, presented the minimum conditions in relation to delegated decisions. The Committee were invited to review and consider whether any changes were required to the minimum conditions. Members were of the view that no changes were required for this coming year.

Prior to the meeting, members received details of additional wellbeing applications. Details of those applications were published following the meeting, and were agreed as follows:

Project Title	Wards	Amount requested	Decision
Money Buddies	Killingbeck & Seacroft and Burmantofts and Richmond Hill	£15,189 (Wellbeing)	Agreed
Friday Youth Hub	Killingbeck & Seacroft	£5,720 (Wellbeing)	Agreed
Lincoln Green Park Play	Burmantofts & Richmond Hill	£2,500 (YAF)	Agreed
Summer Youth Project	Gipton & Harehills	£1,691 (YAF)	Agreed
Bridging the Gap	Burmantofts & Richmond Hill	£3,240 (CIL)	Agreed
Small Hall Refurbishment	Burmantofts & Richmond Hill	£2,000 (CIL)	Agreed

The projects set out in the report were discussed, and agreed as follows:

Project Title	Wards	Amount requested	Decision
Gipton & Harehills Football Project	Gipton & Harehills	£4,000 (Wellbeing)	Agreed
Community Learning and Participation Programme	Gipton & Harehills, Killingbeck & Seacroft and Burmantofts and Richmond Hill	£2,800 (Wellbeing)	Agreed

Draft minutes to be approved at the meeting to be held on Tuesday, 21st September, 2021

Summer Activities 2021	Gipton and Harehills	£4,000 (YAF)	Agreed
Youth Activities 2021	Gipton and Harehills	£4,000 (YAF)	Agreed
Summer Programme 2021	Gipton and Harehills	£4,000 (YAF)	Agreed
This Is Me	Gipton and Harehills	£4,000 (YAF)	Agreed
Heater Installation	Gipton and Harehills	£2,000 (Capital)	Agreed

Members were informed of the following points:

- A number of projects that had been considered by Delegated Decision since the last Inner East Community Committee on the 17<sup>th</sup> March 2021.
- Projects that have been declined since the last Community Committee on the 17<sup>th</sup> March 2021.
- Members considered the small grants and skips allocation to be ring fenced at £17,000.00 and allocation by ward was agreed as follows – Burmantofts and Richmond Hill: £5,666.67, Killingbeck and Seacroft: £5,666.66 and Gipton and Harehills: £5,666.67.
- Members were asked to consider the tasking allocation to be ring fenced at £9,000 and allocation by ward was agreed as follows - Burmantofts and Richmond Hill: £3,000, Killingbeck and Seacroft: £3,000 and Gipton and Harehills: £3,000.
- Members were asked to consider ring fencing £3,600 to support Community Engagement Activities and allocations by ward was agreed as follows - Burmantofts and Richmond Hill: £1,200, Killingbeck and Seacroft: £1,200 and Gipton and Harehills: £1,200.
- Members were asked to consider ring fencing the following – Gipton and Harehills Christmas Lights Activities £15,000, Gipton and Harehills Greener Gipton Campaign £3,000 and Gipton and Harehills Bonfire Night Activities £4,000.
- The remaining Youth Activities Fund balance stood at £105,192.64 and projects were set out at Table 2 of the submitted report.
- The remaining Capital Budget 2021/22 balance stood at £81,718.80 and projects were outlined at Table 6 of the submitted report.
- The remaining Community Infrastructure Levy balance stood at £80,838.06 and projects were outlined in Table 7 of the submitted report.

Members discussed the following matters:

- Clarity on the location of where sessions for the Community Learning and Participation Programme were being delivered. The Chair requested that the location and time of where projects are being delivered, is to be identified at the outset of the bidding process.
- The Committee emphasised the importance of ensuring the public are aware that projects are funded through the Inner East Community Committee and highlighted the effectiveness of promoting via social

media. Additionally, members were encouraged to partake in photo opportunities when projects in the community are being delivered.

**RESOLVED** – To note and approve:

- a) Details of the ‘minimum conditions’ for delegated decisions (Paragraph 14 of the submitted report)
- b) Details of the Wellbeing Budget position (Table 1)
- c) The projects as set out above
- d) Details of the projects approved via Delegated Decision
- e) Details of the Youth Activities Fund position (Table 2)
- f) Details of Skips and Wards Pots (Table 4)
- g) Details of the Capital Budget (Table 6)
- h) Details of the Community Infrastructure Levy Budget (Table 7)

## **12 Community Committee Youth Activity Fund Consultation Report**

The report of the Head of Locality Partnerships provided the Community Committee with the background and context on the decision not to have a youth summit in 2020/21.

The report provided the Community Committee with an update on the Youth Activity Fund consultation with children and young people. The consultation had been held with the aim to inform the Community Committee’s Youth Activity Fund spend for the 2021/22 financial year.

It had been the plan to deliver the Youth Summits virtually this year, to ensure that events could still go ahead even with Covid restrictions. However, with the lockdown in December 2020, and with schools closed until 8<sup>th</sup> March 2021, even virtual Youth Summits were not possible. Therefore, it was proposed that an online consultation survey would be produced to capture feedback on how children and young people wished to see the Youth Activity Fund spend in their area.

The consultation survey was promoted from Monday 15<sup>th</sup> February 2021 until Friday 30<sup>th</sup> April. Promotion of the survey was publicised widely across the Inner East Community Committee area, and information was posted on the Community Committee Facebook page, and publicity sent out to school & cluster contacts, youth groups and other funded organisations that work with young people.

The Inner East Community Committee received 289 responses to the Youth Activity Fund survey.

The survey recorded that children and young people from the Inner East Community Committee area suggested the following:

- Activities to be offered in venues such as community centres, youth clubs and sport centres as well as activities delivered outdoors.
- Activities to take place after school, in the evenings and on the weekend with some holiday camps.

- Activities are inclusive of friendship groups and refreshments are available and supported by good quality staff.
- Popular activities included, Sport Clubs such as Rugby and Football, Youth Club based activity, Cooking and Dance.

Member's discussed the following matters:

- To ensure children with disabilities are not excluded from the survey responses.
- To receive a breakdown in relation to the number of survey responses per ward – it was confirmed this will be provided to members outside of the meeting.
- To consider appointing children from each ward to the Children and Young Peoples Sub Group – it was confirmed that the Inner West Community Committee have recruited young people to gain representation from young people, and methods on how they did that, will be fed back to members.

**RESOLVED** – To note:

- a) Reflections from the last 12 months during the pandemic.
- b) Details of the Youth Activity Fund consultation survey.
- c) That the Youth Activity Fund survey informs the Community Committee's Youth Activity Fund for 2021/22.
- d) That any projects funded by the Community Committee from the Youth Activity Fund focus on the themes and activity priorities identified in the Youth Activity fund consultation survey.
- e) That the Communities Team arrange a physical Youth Summit with young people this financial year, 2021/22 and that this informs the Youth Activity Fund spend for 2022/23.

### **ANY OTHER BUSINESS**

Members discussed sources of work for the Inner East Community Committee for the 2021/22 municipal year. The following had been discussed:

- To consider seeking representatives to join the Inner East Community Committee, to provide updates on projects that are happening in the Community Committee area. Particularly in relation to environmental projects.
- To receive an update at a future Community Committee meeting on the position of a climate hub in the Killingbeck & Seacroft ward.
- To receive an update on a piece of work carried out by Leeds Beckett University in relation to Leeds ABCD work.
- For a member briefing to be arranged in liaison with the Chief Officer Safer Stronger Communities, LASBT and various sectors on a range of anti-social behaviour issues in the Community Committee area.

### **13 Date and Time of next meeting**

**RESOLVED** – To note the date and time of the next meeting as Tuesday 21<sup>st</sup> September 2021 at 5 pm.

(The meeting concluded at 15:00)



**Report of: Head of Locality Partnerships**

**Report to: Inner East Community Committee**

**Report author: Amy Beswick- Policy Officer & Mike Eakins- Intelligence & Policy Manager Telephone No: 0113 535 1857**

**Date: 21<sup>st</sup> September 2021**

**To note**

**Title: City Plan Engagement**

---

## **Purpose of report**

1. To provide the Inner East Community Committee with a verbal update on the development of a City Plan for Leeds and to gather input from elected members and residents to feed into the Plan.

## **Main issues**

2. The verbal report is provided at the specific request of the Community Committee.
3. The verbal report outlines the new City Plan in development for Leeds, which will become the main overarching strategy for the city, replacing the Best Council Plan. The verbal report will provide details of the timeframe for the development of the Plan, how consultation and engagement will take place, and what the final product is likely to look like. As part of the consultation towards the Plan, elected members and residents will be invited to share their views about pertinent issues affecting the Inner East Community Committee Area, and discuss how these can best be represented in the City Plan.
4. There will be an opportunity for questions from elected members and residents after the presentation, and for elected members and residents to share their views as part of the consultation process. The proposed questions for discussion at the meeting are:
  - What are the big issues for Leeds now, and over the next ten years?

- What are the big issues for Inner East Community Committee area now, and over the next ten years?
- How can local communities play their part? What strengths do local areas have that can be drawn upon?
- Does the ambition of being the 'Best City' still resonate?

## **Recommendations**

5. The Inner East Community Committee is asked to note the contents of the verbal report that will be provided by Councillor Dowson and Amy Beswick/ Mike Eakins.





**Report of: Lee Hemsworth, Chief Officer Community Hubs, Welfare & Business Support**

**Report to: Inner East Community Committee- Burmantofts & Richmond Hill, Gipton & Harehills and Killingbeck & Seacroft**

**Report author: Andrea Ellison, Chief Librarian 07891 272 061**

**Date: 21<sup>st</sup> September 2021**

**To note**

## **Library Service Update**

---

### **Purpose of report**

1. This report provides an overview of the activity of Leeds Libraries during the past 18 months and outlines the key priorities for the service as part of our Service Recovery Strategy.

### **Main issues**

#### **Library Activity During the COVID Pandemic**

2. Our response to the COVID pandemic followed a similar path to that of many other library services across the country.

#### **Customer Support**

3. Initially many of our staff were deployed into different roles to support the foodbanks, the delivery of food parcels and staffing the COVID helplines. At the same time, we were pivoting our library service from a 'face to face' model of delivery to a digital offer. This included providing more resources which customers could access from home.
4. During the first period of lockdown, we picked up on an initiative being developed in other library authorities and introduced a 'Keep in Touch' project telephoning over 9,500 of our older customers to:

- Keep them updated about what was happening in the library service
  - Support them to access the library service and other council services and agencies digitally
  - Check that they knew where to get any other help or support as necessary (e.g. the COVID helpline)
5. We had some very positive feedback to this initiative which evidenced the real impact of the calls:
- “Thank you that was the nicest phone call I've had in days.”
  - “I had a telephone call this morning from yourselves just to check on whether I am alright and coping with the current lockdown; also, to update me on the library services now available. It is a worthy initiative and did a lot for me. Please extend my thanks.”
  - “You are all doing a fantastic job. Thank you very much for all your hard work you Librarians are doing keeping us informed and reading during this horrible time.”

### **Customer support for developing digital skills**

6. One of the biggest revelations of the pandemic was the extent of digital exclusion and the increased challenges our citizens faced including isolation from essential support, deteriorating mental health and financial hardship. This prompted us to review our digital support offer in Leeds libraries, which we have now rebranded as #Digital121.
7. During the lockdowns our #Digital121 telephone service was at the heart of our digital support offer, capturing and directing requests for digital support received from customers and partner organisations and matching them to the most appropriate support and information available from within the service or through referral.
8. #Digital121 is a universal offer but during lockdown we targeted those with low digital skills who may have never previously had access to their own device and who needed support to use it more fully. A dedicated #Digital121 marketing campaign focussed on our core offer of providing digital support and encouraging our citizens to get in touch so our librarian team could help them to develop their digital skills and confidence.
9. During the pandemic and current restrictions, we delivered this support remotely by telephone or Zoom. Between May 2020 and May 2021, we delivered over 200 support sessions.
10. We also invested in more digital resources, increasing our e-book catalogues, and purchasing new resources such as:
- Niche Academy – a range of free online tutorials from setting up an e-mail account or getting started with social media to helping you build your skills using our online

resources, such as eBooks, business support and genealogy searches. There has been significant interest in this resource with tutorials accessed over 13,500 times since its introduction in April 2020.

- Press reader – an e-newspaper service ‘PressReader’ allows our customers to keep up to date with the latest news, free of charge.

11. Feedback from customers about all these activities, digital support sessions and new resources has been very positive:

- “Accessing eBooks has been a lifeline. It is the best app on my phone now!”
- “A wonderful service (eNewspapers) that I can still use from home”
- “Delighted I can get on Ancestry at home”

### **Developing our Digital library offer – resources and online events/activities**

12. The initial period of lockdown was marked by an explosion of digital content which at times seemed overwhelming. As well as introducing Niche Academy and e-Newspapers, in our role as information professionals, we used our specialist skills to create a new virtual library on our [webpages](#), curating the best of our own online content and also signposting to some of the ‘best of what else’ was available on others’ websites.

13. We also curated information about quality resources for our partners in education and sent out a regular newsletter to [schools](#).

14. In addition, we developed a whole new range of virtual activities aligned to the broader library purpose to inform, educate, and entertain. The full range of activities is shown at Appendix 1. We have created this short film about our activity during the past year or more. [youtu.be/QfGwr2vW8tQ](https://youtu.be/QfGwr2vW8tQ)

### **Library Service Recovery Strategy.**

15. In its publication ‘Libraries: An Essential Part of Recovery’, Libraries Connected<sup>1</sup> identifies the five key areas where libraries can play a central role in meeting the needs of individuals and communities who may be struggling to overcome the effects of the Covid-19 crisis. These are:

- Economic recovery, with help and training for job seekers and entrepreneurs
- Education support for children and SEND (special educational need) students who struggled to learn at home
- Isolation mitigation for vulnerable groups and to help people to reconnect locally
- Digital inclusion for residents who lack IT skills or have no access to the Internet

---

<sup>1</sup> Libraries Connected is the sector support agency for public library services in England.

- Cultural partnership to help local artists and arts organisations to continue their work.

16. We have adopted these five broad themes to inform and underpin our new local Recovery Strategy in Leeds Libraries which has the following areas of focus (all activity going forward is aligned with one or more of these key priorities):

- Economic Recovery
- Children and Young People
- Health and Wellbeing (including isolation mitigation)
- Support for Digital and Learning
- Books, Reading and Culture

17. We have drafted detailed Workstream Action Plans and from September we will be gradually introducing programs of work aligned with each of the areas of activity.

18. Our focus will be on consolidating service development activity and the programme will take the learning from the pandemic so embedding a blended approach to activity across both digital and face to face programmes.

19. A summary of the proposed new activity under each of our priority areas is as follows:

### **Economic Recovery**

20. Leeds Libraries are part of the British Library's Business and Intellectual Property Centre (BIPC) Network. This network operates in towns and cities across the UK. The centres are physical hubs where people can come together to learn, network and access free and low-cost information and support in protecting and commercialising a business idea.

21. In the Spring 2020 budget the British Library was awarded £13m for sustaining and expanding the Business & IP Centre National Network over the next 3 financial years.

22. The money will be used to expand the network, "supercharge" existing BIPCs and trial a hub and spoke model that supports other library services to develop an offer in our neighbouring authorities of Calderdale, Bradford, Kirklees, and Wakefield.

### **Outcomes**

- Greater Prosperity

### **Priorities**

23. Key priorities for our economic recovery programme include:

- Refurbishment of the current space within Central Library to create a Business and Enterprise Suite with co-working space, business resources and tech suite

- Development of the current programme of activity to include high profile panel events linked to key city events and participation in national Start Up Day
- Extension of the BIPC service to neighbourhoods across Leeds as part of AD:Venture providing a business on your high street service
- Embedding the regional partnership with library services across West Yorkshire (Bradford, Calderdale, Kirklees, and Wakefield)

## **Children and Young People**

24. Public Libraries welcome children from the very earliest months of life, helping parents and carers to support them as they grow and learn.

25. Since 2012, Leeds has had an ambition to be the best city for children and young people to grow up in and children is one of the Big Ideas in the Inclusive Growth Strategy. To make Leeds a truly child friendly city, the challenge is to ensure every child and young person in the city has the opportunity and support to achieve their potential. The 3 As Strategy (Attend, Attain, Achieve) sets out the approach to ensuring that children have the best possible educational experiences as well as the best possible outcomes. A key priority within the strategy is that all children in Leeds read for learning and fun.

26. We know that in the early years and right through to Key Stage 2, children in Leeds lag behind the national average in terms of reading and so a real driver for us in the library service in Leeds is to ensure that our children's programme is underpinned by a focus on reading for pleasure, particularly in the early years.

27. We will do this through ensuring we create children's spaces in our libraries that are welcoming, attractive, and stocked with the best in contemporary children's literature. Our libraries will be exciting places to be with a knowledgeable staff team on hand and able to support children and families with their book choices and so sowing the seeds of a love of libraries, books and reading.

28. Our focus of activity in the first phase of our strategy will be on supporting reading in the Early Years with our Story Bus and Ready Steady Readers programme. The name of this programme has been chosen to focus on the outcome we are hoping to achieve – that all our children in Leeds are readers.

29. Our wider programme will ensure that every child and young person in libraries is inspired to read for pleasure, has access to a diverse range of materials, can engage in a variety of digital activities and can take part in activities that improve their well-being.

## **Outcomes**

- Increased reading and literacy
- Helping everyone achieve their full potential

30. Key priorities for developing our service to children and young people over the coming year include:

- Relaunch of the Ready Steady Readers programme for babies and children aged 0- 5 years, to include story and rhymetimes, information for parents registering the birth of their baby and the Ready Steady Reading Challenge
- Launch of the new Storybus Service
- New programme of support for schools, including information literacy
- Focus on support for reading for pleasure and relaunch of the Book Award

### **Health and Wellbeing (including Isolation Mitigation)**

31. Public Libraries provide a population scale platform for population-scale public health issues. (Health on the Shelf, Scottish Libraries)

32. The library is a space that belongs to everyone. A place that is open and free for everyone to go to share – share the space and share the resources - helping to build a sense of trust which is vital for place making and community cohesion. By widening access to information about our shared history and heritage, the library service helps to develop increased understanding across communities and a sense of community pride.

33. We also play an important role in the collection and preservation of information about our city and our communities. Our local and family history archive and special collections hold over 180,000 items including books, pamphlets, and ephemera as well as journals, directories, maps, photographs, and prints focused on Leeds with significant publications of Yorkshire.

34. Our libraries are democratic spaces, providing free, independent, respected sources of information.

35. People who are better informed have better health outcomes. Libraries contribute to the public health agenda by tackling health inequalities and supporting health literacy. Our libraries have an extensive reach into communities and our services and programmes of activity include tailored health and wellbeing services. Through the provision of free access to the internet, online resources, and well-trained staff, we empower people to access, understand and use health and wellbeing information effectively.

### **Outcomes**

- Healthier and happier lives
- Stronger, more resilient communities

## Priorities

36. Key priorities for developing our programme of support for health and wellbeing over the coming year include:

- Development of libraries as health information points (including the development of 34 Digital Health Hubs across the city)
- Building a menu of health-related activity available to GPs as part of social prescribing activity. Initial phase to include local library 'socials' peer support reading groups and cultural events, e.g. talks and author readings
- Developing our volunteer offer
- Investigating Libraries of Sanctuary award
- Targeted work around services to Care Homes and the Homeless community

## Support for Digital and Learning

37. Digital access and literacy are increasingly critical, especially to central and local government strategies around economic development, channel shift, reducing social isolation and creating community cohesion (Ambition).

38. Across our city, however tens of thousands of adults are offline or have very limited digital skills:

- 90,000 adults in Leeds are without essential digital skills
- 50,000 are not online at all
- 40% of council housing tenants are not online

39. Research shows that those who are digitally excluded also have poorer health and that by improving digital inclusion we can combat some of these health inequalities.

40. There are three main barriers to digital inclusion:

- Lack of skills/confidence
- Limited or no access to equipment/connectivity
- Not motivated to get online/not understanding of the benefits of being online

41. Providing support for digital access has been at the heart of library services since the introduction of the People's Network back in 1997.

42. Libraries as safe, non-stigmatised spaces at the heart of the community are well placed to tackle the barriers to digital inclusion. We have provide free access to computers, the internet, wi-fi and a tablet lending scheme and have a skilled staff team of Digital Champions who are able to support customers with the motivations and skills development through our free training and support programmes.

43. The Covid-19 pandemic has emphasised the importance of digital access and a [blog from the Joseph Rowntree Foundation](#) highlighted in particular the impact that the closure of library buildings especially in the first period of lockdown had on digital inclusion for some of the most economically disadvantaged people in our communities.

44. We have therefore identified as a priority the development of our community libraries in Leeds as Digital Hubs. The concept will include the introduction of Digital Health Hubs which use community engagement to reach poorly served groups and support access to digitally enabled health care and wider wellbeing. We will also be exploring the concept of libraries as data hubs.

45. And at the heart of our digital offer is support for Learning. Libraries were set up as the universities of the people and learning and today our libraries still provide citizens with access to a wide range of informal learning opportunities, including digital skills.

## **Outcomes**

- Improved digital access and literacy
- Helping everyone achieve their full potential

## **Priorities**

46. Key priorities for developing our programme of support for our digital inclusion and learning support over the coming year include:

- Developing the new #Digital121 service including telephone support and a refreshed programme of face to face support sessions and city-wide webinars (e.g. keeping your children safe online for parents)
- Creation of a network of 34 Digital health Hubs across the city
- Launch of Creator Space at Compton Road Library, a space which will provide access to resources to support creative digital activity
- Further development of Niche Academy platform to include more locally curated content to support digital learning in the community
- Developing our programme of support for ESOL and Adult Literacy

## **Books, Reading and Culture**

47. Libraries are the cultural cornerstones of communities (Darren Henley CEO Arts Council).

48. Libraries enable communities to access and participate in a wide variety of quality and diverse arts and cultural experiences. Leeds Libraries work with cultural providers to spark curiosity, imagination, and fun. Our programme of activity enables new creative skills to flourish, enriching the lives of children and adults by providing arts and cultural experiences in local settings. Our offer will celebrate diversity, promote inclusivity, value identity and will contribute to an active local cultural economy.

49. Through our reading offer, libraries help build literate, confident and empathetic communities. We provide diverse and inclusive reading resources and support



programmes and experiences for children and adults to create excitement around reading. Our range of stock and linked activity programme encourages individuals of all ages to read for pleasure and purpose to increase their understanding of the world, stretch their imaginations and think differently.

## **Outcomes**

- cultural and creative enrichment
- Increased reading and literacy

## **Priorities**

50. Key priorities for developing our programme of support for Cultural programme over the coming year includes:

- Following successful Expression of Interest, submission of a full bid to Arts Council for the refurbishment of Central Library's ground and first floors, including the development of the City Reading Room, City Children's Library and City Art and Music Library
- Full transition of the Library at Home Service to the Reading Friends model
- Introduction of new model of support for Reading Groups
- Review of stock management policies
- Reintroduction of Cultural Programme of events and activity including participation in the British Library 'In the News' Exhibition and event programme (launch event to be held in Leeds)
- Programme of 'treasures on tour' taking the Special Collections held in Central Library out and about to libraries around the City

51. To support the delivery of these priority activities we have realigned our staff teams. The new structure is flatter and more manageable with just 5 tiers of staffing as opposed to the previous 11 tiers. The development of generic job descriptions across the service will ensure greater flexibility to accommodate changes in priorities over time.

52. The structure (see Appendix 2) is split into 3 key areas: Service Support, Service Delivery and Service Development.

## **Corporate considerations**

### **Council policies and city priorities**

53. The priorities of Leeds Libraries recovery strategy play a direct role in supporting the following Best Council Plan objectives:

- Health and Wellbeing
- Child Friendly City

- Age Friendly Leeds
- Culture
- Safe strong communities
- Inclusive Growth

## **Conclusion**

54. We will report back to Area Committees on an annual basis with specific information about the delivery and engagement with our programmes of activity for each area.

## **Recommendations**

55. That the information in this report and the verbal update provided at the meeting is noted.

## **Background information**

- None

## Appendix 1: Leeds Libraries Online Activities during COVID-19 pandemic

### British Library exhibition, 'Unfinished Business: The Fight for Women's Rights'

56. Later in the year, as part of our work with the British Library<sup>2</sup> (BL) we curated a [virtual exhibition](#) and programme of events to celebrate the BL's own exhibition, 'Unfinished Business: The Fight for Women's Rights'. Our online exhibition highlighted Leeds' unique contribution to the campaign for gender equality and featured important books connected to the wider history of women's rights.

57. The exhibition spanned over 300 years from the poetry of Katherine Philips in 1669, through to the activism of the 1970s and 80s, culminating in the work of contemporary local spoken word artists. The weekend of events, created in partnership with the BL, included workshops, author talks and performances, and attracted over 800 people from all over the world.

58. To celebrate the exhibition Studio12 led a series of 5 poetry workshops and mentoring sessions with young poets and renowned literary activist, writer, and playwright Khadijah Ibrahiim. The workshops explored women's voices, activism, and the fight for a fairer world. The participants' poetry was transformed into spoken word performance films, which were showcased at a special live [Spoken Word Showcase](#).

59. The showcase involved a panel discussion between Khadijah and poet/activist Suhaiymah Manzoor-Khan, followed by a spoken word takeover by The Sunday Practice. We had 300 engagements via social media in the lead up to the Spoken Word Showcase, and over 300 people tuned in. Our largest audience was in Yorkshire, followed by London.

### BBC's 'Novels That Shaped Our World'

60. We also took part in the BBC's national 'Novels That Shaped Our World'<sup>3</sup> project and one strand of activity explored the connection between games and storytelling. A programme of events that included a workshop on creating your own literary escape game, a talk on the real history behind some of the novels from the BBC's Novels list, animation activities for families and a panel event discussing how libraries and museums can use games to engage new audiences, which all led up to a two day Games Jam. The Jam challenged people to design a digital or physical game inspired by the BBC's Novels list, and the participants were given access [to images from our special collections](#) for inspiration.

---

<sup>2</sup> The British Library is the [national library](#) of the United Kingdom and is one of the [largest libraries in the world](#). As a [legal deposit](#) library, the British Library receives copies of all books produced in the United Kingdom and Ireland, including a significant proportion of overseas titles distributed in the UK.

<sup>3</sup> BBC Novels That Shaped Our World is in partnership with BBC Arts, Libraries Connected and Arts Council England.

61. Our headline event of the weekend was a live [mixed reality performance](#) by virtual reality artist Rosie Summers who brought the world of Narnia to life. The games that were submitted can be viewed on our [itch.io page](#) and all events were recorded and added to [YouTube](#).
62. We also delivered a programme of activity based around Arts and Cultural activities.
63. Arts Activity: We ran workshops inspired by the artist Joseph Cornell's 'world in a box' sculptures and assemblage art. In these workshops, we captured the feel of the novel, its story, journey or place by assembling items in a box. The resulting artwork can be viewed in an [exhibition with our partners Space2](#).
64. Cultural Activity: We ran a number of activities on social media and with readers and writers groups across the city. We asked readers to share the novel that has shaped them on social media, challenging readers to read as many of the 100 titles as they can. For writers we set a number of writing challenges and participants could also attend a writing class led by local author Alison Taft. Work written by the participants is currently featured on our digital book platform and you can read more about it [here](#).

### **Business & Intellectual Property Service**

65. For some key aspects of our service we took a business as usual approach albeit digitally. For example, during the last year our Business & Intellectual Property Service quickly pivoted their services to an online model, ensuring local businesses had continuous support during the pandemic. This included:
- Intensifying messaging across social media channels and via partners to inform the local business community that the service would continue to be available to support businesses with their enquiries via email and telephone.
  - The team and our business advice partners moved face-to-face consultations into a telephone format that proved particularly popular leading to the addition of new sessions.
  - Online access to our business resources ensured that the team were able to effectively deal with enquiries via email and telephone. Customers needing to consult these resources were able to book on one-to-one Zoom sessions providing the option of screen sharing.
  - Our face-to-face event programme was moved to webinar format ensuring continuity of our full programme of support [Business & IP Centre Leeds Events | Eventbrite](#)
  - As businesses looked to adapt to new ways of working and marketing, our webinars also refocused upon these sought-after areas. This included extra webinars focusing upon online selling, social media and our first Start-up Summer School.
66. A successful *Reset. Restart* programme of talks aiming to support businesses transform, future-proof or grow was developed in partnership with the British Library. This provided access to a range of new webinars and follow-up one-to ones with specialist advisors.

[Reset. Restart - The British Library \(bl.uk\)](#) One of our most successful *Reset. Restart* online events focussed on the music sector, which had been hit particularly hard by the pandemic. This online panel event, which was held in partnership with Manchester libraries, featured musicians and other representatives from across the sector and provided a lively discussion about how to cope and pivot moving forward. Over 120 people attended the event live.

**67. Additional events and activities are included in the table below:**

Activity	Audience	Frequency	Description
Storytime	0-5	Daily (Mon – Friday)	<p>Regular storytime each morning at 9.45 am featuring an author or illustrator reading from their books followed by BBC rhymes and an activity from our <a href="#">Leeds 50 things App</a> <a href="https://twitter.com/leedslibraries/status/1255775297787629569?s=20">twitter.com/leedslibraries/status/1255775297787629569?s=20</a></p> <p>We worked with local theatre company <a href="#">Tutti Frutti</a> to commission some performed readings with actors, these were then shared across the UK with other libraries!            Playlist: <a href="https://youtube.com/playlist?list=PLkero3eEEZV88RlpPBje8KXGPcNuiOJec">youtube.com/playlist?list=PLkero3eEEZV88RlpPBje8KXGPcNuiOJec</a>            Podcast: <a href="https://tutti-frutti.org.uk/show/welcome-to-sweet-dreams/?section=our-work">tutti-frutti.org.uk/show/welcome-to-sweet-dreams/?section=our-work</a>            Sign up to receive more free stories and news: <a href="https://eventbrite.co.uk/e/tutti-frutti-story-time-tickets-140071661109?aff=nationallibrary">eventbrite.co.uk/e/tutti-frutti-story-time-tickets-140071661109?aff=nationallibrary</a></p> <p>Our Librarians created storytimes for #BabyWeek:  <a href="https://twitter.com/TinyOwl_Books/status/1329363829906616320?s=20">https://twitter.com/TinyOwl_Books/status/1329363829906616320?s=20</a></p> <p>They also worked with frontline staff to deliver sessions to ensure we stayed connected to our audiences. <a href="https://facebook.com/119146154207/videos/514171752926835">facebook.com/119146154207/videos/514171752926835</a></p>
Stories By heart	4- 8	Weekly	<p>Oral story telling session with professional storytellers  <a href="https://twitter.com/leedslibraries/status/1255496977305010182?s=20">twitter.com/leedslibraries/status/1255496977305010182?s=20</a></p>
Games Group	Teens	Weekly	<p>A fun friendly online Games Group for under 20s. Currently playing the games 'Magic the Gathering' and 'Dauntless'. Uses Discord to create an online community.</p>
#AskALibrarian	Adults	Daily (Mon – Fri 10 – 4)	<p>An online enquiry support line – covering any general information enquiry, including for example book recommendations  <a href="https://twitter.com/leedslibraries/status/1328277874386857984?s=20">twitter.com/leedslibraries/status/1328277874386857984?s=20</a></p>
Virtual #DigiDropIn (now rebranded #Digital121)	Adults	Daily (Mon – Fri 10 – 4)	<ul style="list-style-type: none"> <li>• Access to computers for essential use only, for 45 min sessions at a number of sites across the city. Details can be found here: <a href="https://leeds.gov.uk/libraries">leeds.gov.uk/libraries</a></li> <li>• Bookable 1 to 1 digital sessions with a librarian - call 0113 378 5005 or email <a href="mailto:libraryenquiries@leeds.gov.uk">libraryenquiries@leeds.gov.uk</a></li> <li>• Basic digital enquiry support - whether our customers have a digital question or need a bit more support to get online, our <a href="#">#Digital121</a> librarians can help. Contact our team on 0113 378 5005. <a href="https://twitter.com/leedslibraries/status/1389569776125718537?s=20">twitter.com/leedslibraries/status/1389569776125718537?s=20</a></li> </ul>

Activity	Audience	Frequency	Description
Selection Bags	All		We provided pre-packed selection bags for primary age children and adults. If customers contacted us we would put together a package of books for them to collect from their local library <a href="https://twitter.com/leedslibraries/status/1363886551185428480?s=20">twitter.com/leedslibraries/status/1363886551185428480?s=20</a>
#LeedsReadsBook Club	Adults	Monthly	Our online book club features a book of the month from our multiple download collection and a hosted discussion with a librarian on Facebook once a month. Authors are invited to take part in the discussion. The club now has over 100 members. <a href="https://facebook.com/groups/345068199880216">facebook.com/groups/345068199880216</a> <a href="https://leedsreads.net/leeds-reads-book-club">leedsreads.net/leeds-reads-book-club</a>
Virtual Bookshelf #LeadsReadsBooks helf	Adults	ongoing	Content curated by residents who are invited to share images and reflections of the books they are reading. This has led to the creation of a #LeedsReadsBookshelf; this is a community bookshelf created by the people of Leeds, for the people of Leeds. <a href="https://twitter.com/i/events/1260132950802399233">twitter.com/i/events/1260132950802399233</a>
LEGO	Children and families	Weekly / monthly	This is an exciting Lego experience for children and families, with entertaining videos and a range of build challenges. <a href="https://youtube.com/playlist?list=PLkero3eEEZV9X2rTykCI_1tKLsfdVybuL">youtube.com/playlist?list=PLkero3eEEZV9X2rTykCI_1tKLsfdVybuL</a>
Code Club	Children and families	Fortnightly	We provide ongoing support for existing code club members as well as new audiences. The Clubs are delivered through a fortnightly Zoom meet up when a new challenge is introduced along with a 'show and tell' with library staff and Code Club volunteers. <a href="https://blog.codeclub.org/2020/08/17/linking-code-to-literacy">blog.codeclub.org/2020/08/17/linking-code-to-literacy</a> <a href="https://helloworld.raspberrypi.org/articles/hw14-creating-a-remote-code-club-with-leeds-libraries">helloworld.raspberrypi.org/articles/hw14-creating-a-remote-code-club-with-leeds-libraries</a>
Local and Family History	Adults	Fortnightly	<a href="#">Family History for Beginners</a> Held on Zoom, a librarian narrates a local family history session. These are live and interactive versions of our popular Family History workshops, providing a friendly online introduction to key concepts and resources for complete beginners. Attendees are invited to ask questions throughout the presentation.  <a href="#">Leodis</a> by Leeds Libraries A photographic archive for the city. Over 62,000 heritage images of the city digitized and accessible to all. Over 40,000 of the images belong to the Leeds Libraries while the remaining images come from partner heritage organizations and individuals from across the city. Over 20 years old the website has recently undergone an extensive rebuild bringing its accessibility and security in line with the demands of today and has become

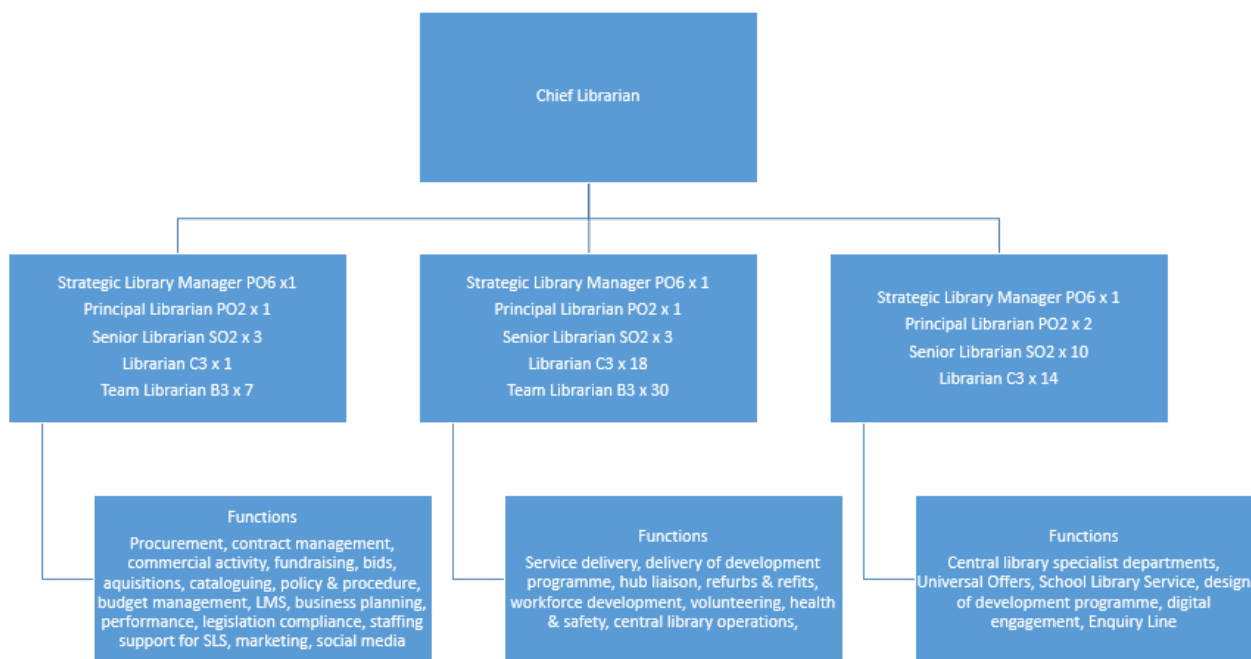
Activity	Audience	Frequency	Description
			<p>more popular than ever. The rebuild has allowed us to include over 5000 playbills showcasing historical theatre bills from some of Leeds oldest theatres.</p> <p><b>#ThrowbackThursday:</b> Every week librarians share what is going on in the Local Family History Department and highlight heritage in Leeds.  <a href="https://twitter.com/leedslibraries/status/1319209444832665600?s=20">twitter.com/leedslibraries/status/1319209444832665600?s=20</a></p> <p><b>Lunchtime talks series:</b>  <a href="https://secretlibraryleeds.files.wordpress.com/2021/04/lfh-online-events-programme-apr-jun-21-1.pdf">secretlibraryleeds.files.wordpress.com/2021/04/lfh-online-events-programme-apr-jun-21-1.pdf</a></p> <p>Our team of Librarians introduce participants to the <b>relaunched Leodis website</b>, the digital archive of Leeds' historical photographs. Customers can explore the background to the creation of Leodis 20-years ago and discover exciting new features – before our Librarian team take them through their favourite images from the site: <a href="https://leodis.net">leodis.net</a></p> <p><a href="https://youtube.com/playlist?list=PLkero3eEEZV93tzscVukw04QPBvD9YdF9">youtube.com/playlist?list=PLkero3eEEZV93tzscVukw04QPBvD9YdF9</a>  <i>The Secret Library</i>, is the home to Leeds Libraries' heritage blog. The site provides insights into the history and architecture of the 1884 Central Library building, a behind the scenes look at the Library and highlights from our Special Collections, including rare books: <a href="https://secretlibraryleeds.net">secretlibraryleeds.net</a></p>
#RareBookoftheWeek	Adults	Weekly	<p>Every week using #RareBookOfTheWeek we showcase items from our special collections on social media.  <a href="https://twitter.com/leedslibraries/status/1407682217040658434?s=20">twitter.com/leedslibraries/status/1407682217040658434?s=20</a></p>
Lunchtime Tech Talk	Adults / young people	11-part series	<p>Each episode features an inspirational speaker from the digital and cultural sector in Leeds along with a member of the library staff team who will highlight library resources relevant to the main talk.            Find the full playlist here:  <a href="https://youtube.com/playlist?list=PLkero3eEEZV9V1HSQbeT7xZ4oBzRxuu9a">youtube.com/playlist?list=PLkero3eEEZV9V1HSQbeT7xZ4oBzRxuu9a</a></p>
#LeedsDropInAndDraw	Adults	Weekly	<p>Each week, a different theme and image from our art collections is chosen and posted on social media. Audiences are asked to create their own drawing in response to the image we post and to share their work on social media</p>



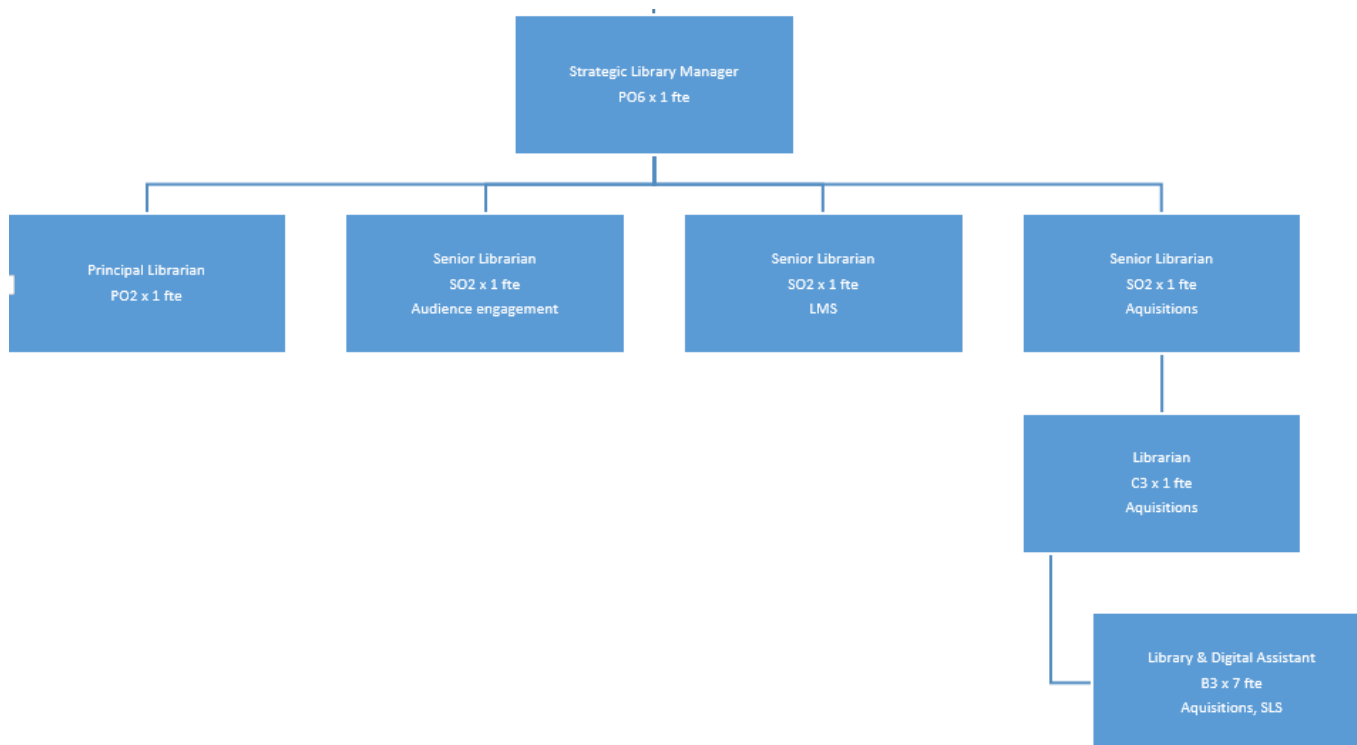
Activity	Audience	Frequency	Description
			<a href="https://twitter.com/leedslibraries/status/1256158965634928640?s=20">twitter.com/leedslibraries/status/1256158965634928640?s=20</a>
Art Book Club	Adults	Every two months	Each month, a book chosen by an artist will be read in conjunction with the current exhibition. The book club is hosted via Zoom and places are bookable on Libraries' ticketsource. <a href="https://twitter.com/cultureleeds/status/1251989702544146432">twitter.com/cultureleeds/status/1251989702544146432</a>
Craft Club #LeedsLibrariesCC	Adults and Young People	Monthly	Virtual Craft Club is delivered online once a month. A different theme and image from our E-magazines collection is chosen and posted on Leeds Libraries Facebook.  Audiences are asked to create their own crafts using material from around their home and garden in response to the article posted and to share their work on social media <a href="https://twitter.com/leedslibraries/status/1257271808950140931?s=20">twitter.com/leedslibraries/status/1257271808950140931?s=20</a>
Leeds Libraries community and heritage trail #LeedsLibrariesCH T	Adults	Weekly	During the past year we have celebrated each one of our unique libraries as part of the Leeds Libraries community and heritage trail. #LeedsLibrariesCHT <a href="https://twitter.com/leedslibraries/status/1404801487180550152?s=20">twitter.com/leedslibraries/status/1404801487180550152?s=20</a>
Tutti Frutti Festive Show	Families	December	We will be hosting a festive play with local theatre company Tutti Frutti. <a href="https://bit.ly/TuttiPrincessPea">Bit.ly/TuttiPrincessPea</a> Set in the Museum of Forgotten Things, three musical curators, tell the amazing tale of the museum's artefacts including the mystery of a little green pea and how it got there.
Covid Diaries			A city partnership project aiming to ensure we document the impact that Covid is having on all of us. Personal diaries, experiences, films and pictures will help to paint a picture of what life is like in Leeds and the challenges our people face <a href="https://covididiaries.co.uk">covididiaries.co.uk</a>
School Library Service	Schools	One off	Organised 22 virtual author events for schools in Leeds, for World Book Day, giving children learning both in school and at home the opportunity to come together and celebrate reading
Authority Figures Podcast	Teens	3 episodes	A 3-part Authority Figures podcast series for Teens, with young volunteer Chandni who interviews Ben Oliver, Matt Abbott and Kenny Baraka. <a href="https://youtu.be/-u8fch0n1qM">youtu.be/-u8fch0n1qM</a>
Summer Reading Challenge	Families	Summer	We are asking families to share their images of reading in the wild #LeedsWildReads <a href="https://twitter.com/i/events/1407976126727741440">twitter.com/i/events/1407976126727741440</a>
United We Wait – Refugee & Asylum film project	Adults	6-week project	Delivered over 6 weeks Studio12 worked with Members of the Hearts youth group at Leeds Playhouse to create an honest and ultimately uplifting short film to share their experiences of leaving their home countries, settling in Britain and the recent challenges of lockdown.

Activity	Audience	Frequency	Description
			"I am sure the books saved my life!" As part of <a href="#">#RefugeeWeek2021</a> we created 'We Walk With You' with <a href="#">@ArtsTogetherLDS</a> Filmed in Leeds Central Library, <a href="#">@Studio12Leeds</a> member, Rahman tells his story of feeling safe in arts spaces. <a href="https://youtu.be/K7wITr2rKzI?list=PLAbXg1ADT_6BWKZtG63Btp2_YKv-tLUXr...">youtu.be/K7wITr2rKzI?list=PLAbXg1ADT_6BWKZtG63Btp2_YKv-tLUXr...</a>
Ingenious Awards	Young people aged 7-14	Ongoing	Working together, Leeds Libraries, Leeds Museums and the University of Leeds will create a modular STEAM-focused series of activities, focusing on tackling environmental issues and using developments in technology for societal and environmental good <a href="https://raeng.org.uk/grants-prizes/grants/ingenious-grant/current-awards">raeng.org.uk/grants-prizes/grants/ingenious-grant/current-awards</a>
Enterprise Club and talks. Business and IP Centre	Adults	Ongoing	You can book a free one to one consultation with specialists including business advisors, accountants, and IP attorneys, and attend a range of free events and workshops to help you start-up and grow your business. <a href="https://eventbrite.co.uk/o/business-amp-ip-centre-leeds-2985198129">eventbrite.co.uk/o/business-amp-ip-centre-leeds-2985198129</a>
Studio12	YP 16-30	Tuesday - Friday	<p><b>Website relaunch:</b> Responding to studio12 member feedback we overhauled our online service provision, by building a new website equipped to be a one-stop resource for creatives in the Leeds community and beyond. Content is sourced, curated, and uploaded on a regular basis to maintain its relevance. It includes an <a href="#">opportunities page</a> with online events, funding, commissions, talent development schemes, business support and creative jobs. It also includes industry guides for <a href="#">music</a>, <a href="#">film</a> and <a href="#">writing</a>. In addition there is a <a href="#">Covid-19 Support Guide</a> for artists including health and wellbeing advice. The Studio12 website provides valuable opportunities for people to enter the industries via non-traditional academic routes, and now receives over 1,000 visits a month. This is an engagement increase of over 10 times the amount of visits received pre-pandemic.</p> <p><b>Bookable 1:1s:</b> Recently we supported a member applying for a 1-year prestigious art residency in the Netherlands. We have also just signposted and supported a member in applying for over £8k in the ACE DCYP programme, results pending</p> <p><b>Online Masterclasses:</b> We worked in partnership with the British Library and acclaimed producer / rapper Awate, who gave two music production masterclasses into his <a href="#">British Library Residency</a>.</p>

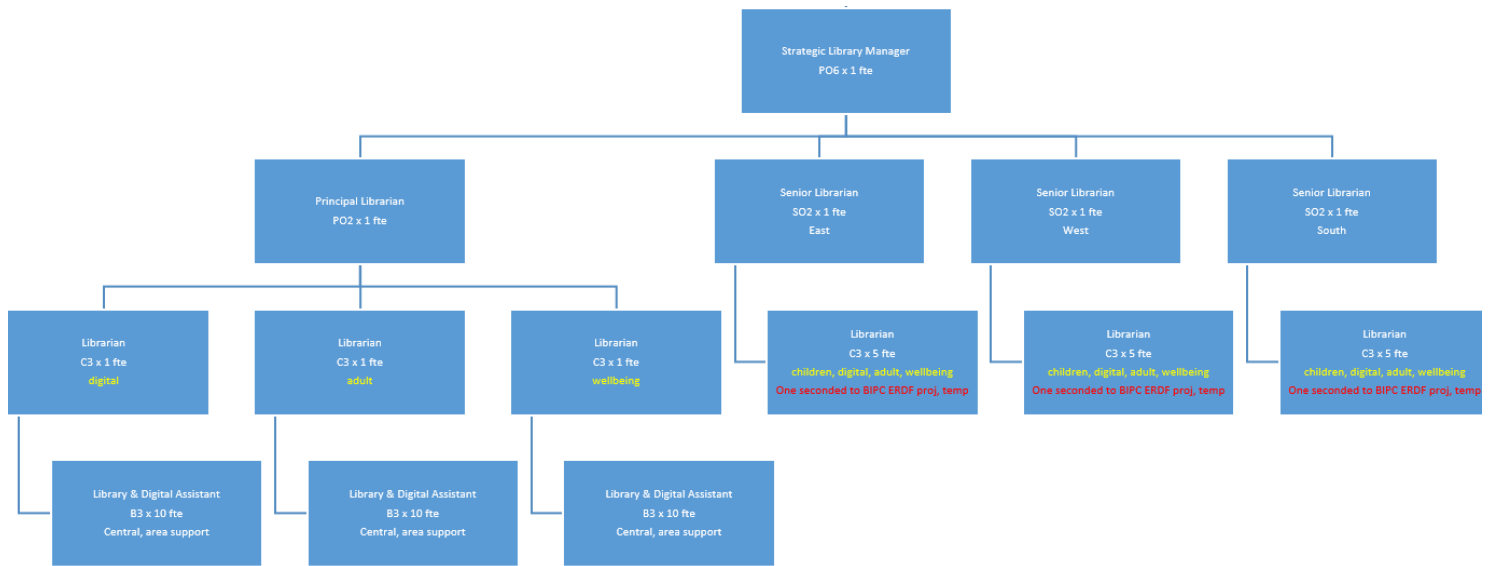
## Appendix 2: The staffing structure of Leeds Libraries



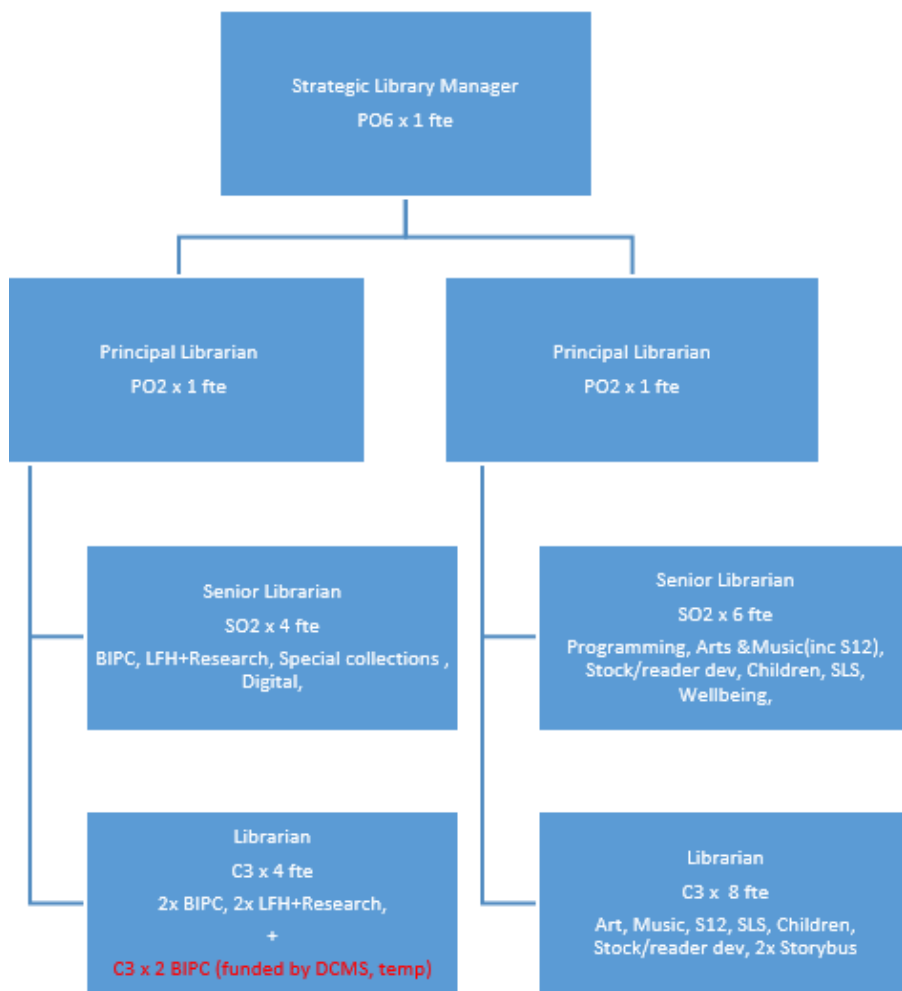
### Service Support



## Service Delivery



## Service Development





**Report of:** Head of Locality Partnerships

**Report to:** Inner East Community Committee- Burmantofts & Richmond Hill, Gipton & Harehills and Killingbeck & Seacroft

**Report author:** Ruth Tiernan, Localities Officer, Tel 0113 5351085

**Date:** 21<sup>st</sup> September 2021

**For consideration**

## **Inner East Community Committee - Update Report**

---

### **Purpose of report**

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

### **Main issues**

#### **Updates by theme:**

**Health, Wellbeing & Adult Social Care: Councillor David Jenkins and Councillor Denise Ragan**

#### **Small Grants**

3. Public Health have been offering small grants for small organisations to impart health messages to those in culturally diverse communities. A total of eight grants were awarded with subjects covered that included, vaccine hesitancy,

domestic violence, illegal money lending, financial inclusion, healthy start, cancer awareness amongst others.

### **Food Resilience Tool Kit**

4. The tool kit will be launched in September the link is provided here <https://foodwiseleeds.org/food-resilience/> The link also provides two webinars which took place in March and April discussing food aid provision.

### **HATCH and Big Leeds Chat**

5. The Big Leeds Chat is back, and they need your help. They are looking for people to volunteer as *chat makers*. The BLC is our 'one health and care system' listening event which is an opportunity for them all to hear first-hand about what matters to local people and what they need to live a healthier life.
6. Chat makers play a key role at the events. They will be buddied with a senior leader, and will support them in instigating chats with passers-by, and making notes of the conversation. It's a great opportunity for you to meet a diverse range of people, with different stories and experiences to share. This year, instead of hosting one big BLC event in Leeds city centre, they are focussing on hosting smaller BLC events in different communities across the city, and with priority populations. HATCH member in partnership with Healthwatch will be hosting events in the Inner East area. If you would like to be a chat maker or to host a BLC please contact: [abiola.ajijola@nhs.net](mailto:abiola.ajijola@nhs.net)

### **Covid Testing**

#### **Covid Vaccination**

7. The NHS is continuing to work hard to vaccinate as many people as possible. The approved vaccines are, Pfizer BioNTech, Oxford AstraZeneca and Moderna vaccines. The vaccines are free of charge and only available through the NHS.

#### **Vaccination Delivery**

8. As well as the vaccination centre at East Park Medical Centre, the vaccination centre and Infinity and Bilal Centre has been a huge success. The updated leaflets to distribute to community members is now available for collection. If you would like physical copies of the leaflets to distribute in the community these are available at the Bilal centre on Wednesdays between 10am and 4pm or Fridays between 2pm and 6pm.

**Grab a jab at:** 

**First and second doses for people aged 18+, every Wednesday (10am – 7pm) and Friday (2pm – 6pm)**

 **The Bilal Centre, Harehills, Leeds, LS8 3RD**

**No appointment needed - just walk on in!**



**Vaccine Hesitancy- Faith Leader & Community Leaflets**

9. Public Health have been in discussion with faith organisations and Covid information. A booklet has been produced and is available in twelve languages. The leaflet has a QR code on the back so the leaflet can be read out if people struggle to read. The link for the leaflet and audio is provided here: <https://www.leedsccg.nhs.uk/health/coronavirus/covid-19-vaccine/information-for-local-communities-about-covid-19-vaccine/why-we-think-you-should-say-yes-to-the-covid-19-vaccine/>
10. Hard copies are also available from the Public Health Resource Centre: [phrc@leeds.gov.uk](mailto:phrc@leeds.gov.uk)

**Women Only Vaccine Clinics**

11. Public Health identified the need for women only vaccine clinics which have been set up in the Inner east and Inner South of the city. Public Health are supporting the clinics with staff going out onto the street to talk to local women to encourage them to take the vaccine. For further information contact Tina Leslie: [Tina.Leslie@leeds.gov.uk](mailto:Tina.Leslie@leeds.gov.uk)

**Inner East Domestic Violence and Abuse Workshop**

12. The Inner East Community Committee received an update earlier this year on domestic violence and abuse prevalence and support in East Leeds. Councillors heard about the good work that had been developed in Seacroft to bring

organisations together to tackle this issue. As a direct result of that update the three Local Care Partnerships in Inner East have come together to host a workshop to share learning and strengthen our combined efforts around this issue.

13. The Domestic Violence and Abuse Partnership Workshop for HATCH, Seacroft and York Road Local Care Partnerships is due to take place on the 21st September. This interactive online workshop will help partners to come together to:

- Increase knowledge, awareness and the prevalence of domestic violence and abuse and learn about what help is available across the city
- Learn more about local organisations and partners who are tackling domestic abuse through a whole neighbourhood approach.
- Explore opportunities for the Local Care Partnerships and local organisation/business approach to addressing domestic violence and abuse in local areas.

### **Environment and Community Safety: Councillor Denise Ragan**

#### **Cleaner Neighbourhoods Team Update**

14. The team have been working hard to try resume somewhat of a normal service after what has been troubling times with the pandemic.

15. As indicated in the table below fly tipping is the most requested service within the last 3 months. We continue to try combat this issue and now that our Street Wardens are able to get out on the streets again, we are looking to push the educational part of the enforcement role. They have started this with letter drops and community engagement days. A recent example is the work they did at an event in Harehills Park. They were able to advise many people on how they should deposit their waste correctly and what to do if they have any issues.



## Top 10 requests for June 2021 to September 2021

DESCRIPTION	TEAM	TOTAL	BURRIC	GIPHAR	KILSEA
Fly Tip	EIE	663	166	337	160
Scheduled Bulky Collection	EIE	443	145	120	178
Flytipping	EIE	199	95	81	23
Waste in Gardens	EIE	136	48	69	18
Litter Complaint	EIE	61	19	31	11
Bin not Returned	EIE	56	2	48	6
Overgrown Vegetation	EIE	42	23	10	9
Dead Animal Removal	EIE	36	15	16	5
Smoke from Bonfire	EIE	29	5	10	14
Footpath Sweeping	EIE	28	10	10	8

16. The fly tipping category is enforceable fly tips. This includes jobs that an Enforcement Officer has to deal with as part of their workload. These jobs do not include proactive work that they pick up and only reported jobs at this time.

17. The past three months have seen all staff return to work full time. Whilst we are still dealing with bouts of Covid across the teams but feel we are getting back to full capacity. We have seen increased litter levels across the Inner East and we are working as a team to try combat the issue.

18. We are looking to introduce more staff over the coming weeks into the Inner East area to assist with litter picking collections and waste removal from the streets. We have five positions to fill which are additional to the staff currently in the area working.

## LASBT

19. LASBT East has 229 Active cases of which 111 are in the Inner East area. Cases are a mixture of Noise and Anti-Social Behaviour plus a small number related to Hate and to Domestic Violence and to date there are no set trends currently or new issues.

20. There have been re-emerging issues with youth ASB around Seacroft Shopping Centre in Killingbeck & Seacroft ward plus the youth nuisance in the Ascots' area of Burmantofts & Richmond Hill ward. Both of these are in Tasking and are subject to the Protection of Personal Information Act.

21. The anti-social use of motor vehicles continues to be a city-wide issues as well as affecting the Inner North East and we are seeing to develop a city-wide Public

Space Protection Order aimed at tackling the anti social use of all vehicles be that in relation to cars, vans, quad bikes, scooters, e-scooters, motorbikes and off road bikes. We are currently building up our analytical data and hope to start online consultation soon. They have done a similar process in Bradford which is having some encouraging results. This would include the banning of car meets, rideouts, use of public green spaces for quads etc.

22. LASBT have submitted further ASB Injunction applications aimed at tackling ongoing ASB related to street drinking in the Harehills area and are looking at some closure orders for individual streets to combat both street drinking and drug dealing.
23. It is anticipated that the LASBT base at Deacon House in Seacroft will fully re-open to staff in September and that all aspects of the role can then be carried out by Officers.

### **Neighbourhood Policing Update**

24. Operation Axlehaven commenced Friday 20<sup>th</sup> August and lasted for a week to support long term work conducted at Ascot Terrace, BRH ward. A dispersal order was in place over the weekend which allowed police to order youths acting in an anti-social manner to return home or leave the area. Intensive patrols were commenced supported by officers outside NPT, including mounted officers. A total of 12 youths were issued dispersal orders and two will be prosecuting for breaching the order.
25. This was publicised and supported leaflet drops and visits to local residents which developed information. Youths were also returned to their home address and parents were provided with advice. The operation and longer term problem solving has been supported by Housing, LASBT, and other partners.
26. Engagement events have become more feasible as restrictions have eased. Officers have attended in the exhibition van, complete with the Neighbourhood Policing Team mascot, at events including Breeze in Harehills Park, and smaller events in Banstead Park / Lincoln Green Road. This has enabled engagement with younger people and their parents, allowing officers to pass key messages relating to ASB and Child Exploitation. PACT meetings are due to resume in person, allowing police and community members to engage more directly.
27. Officers have continued to act on reports from residents relating to drug supply across Inner East Leeds, executing several successful search warrants in all three ward areas. The largest of these was on the Bexley estate in Gipton and

Harehills ward where an estimated £110,000 of cannabis was seized. Following successful drug warrants officers will continue to work with Selective Licensing and LASBT in order to target irresponsible landlords and where necessary use court orders to close addresses.

## **Children and Young People: Councillor Denise Ragan**

### **Summer Reading Challenge**

28. The Summer Reading Challenge is back and this year it has a very special nature theme, which has been developed in partnership with the Reading Agency and the World Wide Fund for Nature.
29. If you're looking for fun things to do with your family, take part in the Summer Reading Challenge where children can get involved with reading and learn about nature and the environment along the way. As part of the challenge, children and their families are encouraged to read six or more library books and take a trip to Wilderville through the 'Wild World Heroes' book collection.
30. All the books in the collection can be borrowed for free from your local library and children can collect a Wild World Heroes reward for every book they read. Everyone that completes the challenge will be awarded a certificate and a gold medal. Sign up to take part by visiting your local library or on the [Summer Reading Challenge website](#).
31. Leeds Libraries are also on the look-out for people to share photos of themselves reading outside with nature to help spread the word. Whether you're reading in the garden, with your pets or in the park, we'd love to see photos of your family taking part in wild reading - get involved by using #LeedsWildReads on social media and tagging @LeedsLibraries.

### **Targeted Youth Provision**

32. Burmantofts and Richmond Hill has benefited from the funding allocated through the West Yorkshire Violence Reduction Unit. Youth Association and Youth Service have been working in a coordinated way across the ward supporting young people who are involved or at risk of getting involved in street / gang related violence. This innovative detached work is part of a wider violence reduction strategy for the city which has early intervention and prevention at it's core. Street League have also received funding from the VRU, a new provider for Burmantofts and Richmond Hill based at Football World on Cross Green Industrial Estate. Street League use football as part of a support package for young people who are referred to their programme via the Police and Youth justice system.

## Healthy Holidays

33. Leeds City Council's Community Hubs & Libraries delivered Healthy Holidays programmes across Inner East from 2<sup>nd</sup> August to 3<sup>rd</sup> September. The programme aimed to provide children in Key Stages 1 through 4 who are entitled to Free School Meals with enriching cultural and sporting activities along with a hot meal at lunchtime. Activities included arts and crafts, story telling, cultural activities and performances from external providers such as Wrongsemble. Young people were also offered a full sport offer from Active Leeds and "ping pong for you" activity packs to take home to continue the fun and engagement with their wider family and friends.

## Employment, Skills & Welfare: Councillor Ron Grahame

### Universal Credit

34. The table below shows the revised figures for the number of people claiming Universal Credit in the Inner East Community Committee area that were unemployed in May 2021 is 10,664. This is an increase of 88% since March 2020, a decrease of 112 on the previous month. The increase in claimants is reflective across all wards due to the impact of Covid..

35. The Coronavirus Job Retention Scheme (furlough) will cease at the end of September, and there is an expectation that a number of people will be made redundant which could subsequently increase claimants to Universal Credit.

	Universal Credit Claimants (Not in Employment) 16-64yrs					
	March 2020		April 2021		May 2021	
	Number*	Rate**	Number*	Rate**	Number*	Rate**
Leeds	23,618	4.6%	47,061	9.1%	46,061	8.9%
<b>Inner East</b>	<b>5,658</b>	<b>10.5%</b>	<b>10,776</b>	<b>20.0%</b>	<b>10,664</b>	<b>19.8%</b>
Burmantofts & Richmond Hill	2,068	11.2%	3,628	26.0%	3,590	19.5%
Gipton & Harehills	2,210	10.9%	4,785	23.6%	4,735	23.4%
Killingbeck & Seacroft	1,380	9.0%	2,363	15.5%	2,339	15.3%

\*Number is the number of people claiming Universal Credit that are not in employment

\*\*Rate shows the number of claimants not in employment as a percentage of the working age population

## Employment and Skills Services

36. The table below shows the number of people being supported from the Inner East Community Committee area.

	Accessing Services		Into Work		Improved Skills	
	2020/21 (Apr – Mar)	2019/20 (Apr – Mar)	2020/21 (Apr – Mar)	2019/20 (Apr – Mar)	2020/21 (Apr – Mar)	2019/20 (Apr – Mar)
<b>Inner East</b>	<b>2,040</b>	<b>3,832</b>	<b>616</b>	<b>1,326</b>	<b>1,008</b>	<b>1,743</b>
Burmantofts & Richmond Hill	683	1,355	209	520	333	645
Gipton & Harehills	952	1,723	286	583	485	751
Killingbeck & Seacroft	405	754	121	223	190	347

Priority Neighbourhood	Accessing Services		Into Work		Improved Skills	
	2020/21 (Apr – Mar)	2019/20 (Apr – Mar)	2020/21 (Apr – Mar)	2019/20 (Apr – Mar)	2020/21 (Apr – Mar)	2019/20 (Apr – Mar)
Cliftons, Nowells (B&RH)	88	156	25	49	40	74
Lincoln Green (B&RH)	76	184	27	66	46	87
Boggart Hill (K&S)	38	58	9	14	18	32

37. Covid has had considerable impact since March 2020, with closures of face to face services, the employment and skills delivery models were adapted and continued through a virtual or remote offer along with email and telephone support. During April 2020 – March 2021 10,071 people accessed the Service, 2,040 of whom were from the Inner East, a reduction of 47% when compared to the same period last year.

38. Across the city the service has supported 3,413 people into work, (April 2020 – March 2021), of whom 18%, 616 were residents from the Inner East, a reduction of 54% when compared to the same period last year. Customers were supported into work across all sectors with the largest numbers in health and care, food retail, logistics, distribution, and transport.

## Leeds Employment Hub

39. A single point of contact for European Structural Investment Fund (ESIF) funded programmes and Jobshops that provides tailored and comprehensive support into employment or education to all unemployed Leeds residents. A large team of Employment Advisors deliver the programme by providing one to one support, tailored preventative and remedial support to eligible residents who are disadvantaged in the labour market.

40. The Service continues to be successful in securing ESIF funding that will now be in place until December 2023, supporting around 3,500 people per year in Leeds to improve their skills and significantly increase their prospects of moving into sustained employment. The service and its partners will be spending in the

region of £2.7m in this financial year on the delivery of employment support programmes.

41. A further ESIF bid to support 15-24 year old Leeds residents has been submitted and the service expects to hear by the end of August 2021 if successful. This will replace two existing programmes that are due to finish at the end of December 2021.
42. ESIF programmes are predominantly focused on residents who are not employed. The service has therefore sought to gain funding for residents that are ineligible for ESIF programmes, supporting underemployed residents in low paid, low skilled jobs as well as those at risk of redundancy. Residents at risk of being redundant will be offered support beyond the limited statutory minimum offered by DWP and National Careers Service and residents seen as underemployed will be able to access services and support that to now have not been offered through ESIF and other mainstream support.
43. All Jobshops are now fully open, 5 days a week for face to face appointments which include Seacroft, Compton and Reginald and City Centre Community Hubs. The Burmantofts Community Hub will also be opening for two days a week (Wednesday and Thursday), commencing week of 6<sup>th</sup> September 2021.
44. Due to Covid the annual Leeds Next Steps event will not take place face to face this summer. The event usually held the day after GCSE results day, where young people can talk to local colleges and providers, get information and advice about post- 16 learning opportunities, individual courses, apprenticeships, and traineeships will be available on-line. Information from a wide range of schools, colleges and other providers will be available via the 'Start in Leeds' website.
45. Between April 2020 – March 2021 3,971 customers accessed Leeds Employment Hub including Jobshops, 2,047 customers were supported into work and 292 were supported into training or further education. From the Inner East, 874 customers accessed Leeds Employment Hub including Jobshops, 465 customers were supported into work and 52 were supported into training or further education.

### **Leeds Learning Hub**

46. The service delivers and commissions adult learning (post 19) with courses designed to help adults take their first steps or re-engage with learning before progressing to accredited learning within community settings. This provision is targeted to the 20% most deprived super output areas with a focus on Priority Neighbourhoods. Our programme includes Family English, Maths and Language (FEML) provision designed for parents (or other carers of children)

with English and Maths needs or is for families where English is not the primary language. Often these courses are linked to schools or Children's Centres.

47. Over the last 12 months, new methods of delivery were developed to ensure learners could continue to access our courses. This included blended learning e.g. digital delivery through mobile phones coupled with home learning options, remote delivery options including outdoor learning, and the return to face to face learning when restrictions permitted with reworked COVID secure delivery spaces. The service also developed home learning resource packs to increase pastoral support, with a particular focus on vulnerable learners and those unable to access online programmes.
48. Developing You is a pre-employment support programme incorporating wellbeing and employability modules and targets unemployed Priority Neighborhood residents with mild to moderate mental health challenges. Due to Covid the pilot programme was delivered online during autumn/winter 2020.
49. For residents living in Inner East the free 10 week course will be delivered face to face at the Old Fire Station from Monday 6<sup>th</sup> September and at Nowell Mount Community Centre from Monday 13<sup>th</sup> September. For those who can't attend the face to face learning there will be online courses starting in October.
50. Between April 2020 – March 2021 the service has supported 4,857 people across the city to improve their skills. From the Inner East, 1,008 residents have completed a skills course, a reduction of 42% when compared to the same period last year. For Inner East, 109 courses, including ESOL, language for the classroom and digital skills, were delivered across 10 different venues in the 2020/21 Academic Year.

### **Employer Support**

51. Over the last 15 months the Service has engaged with 384 businesses (33 large and 351 SMEs). The highest number of engagements have been within construction, health and social care, IT, and digital and professional services sectors.

### **Vaccinating Leeds Programme**

52. The Service supported, in partnership with the Leeds Teaching Hospital Trust, the recruitment of Admin, Health Care Assistants and Front of House positions for the Vaccinating Leeds programme. 90 Leeds Employment Hub customers

successfully passed the recruitment process, including HR checks and an initial training programme, 24 customers commenced work with the NHS in March 2021, the other customers were invited to join the talent pipeline to be put forward for other opportunities.

### **Kickstart**

53. Part of the Government's Plan for Jobs 2020 launched in September. Employment and Skills is continuing to act as a "Kickstart Gateway", to help provide placements for young people who are currently on Universal Credit and at risk of long-term unemployment. The programme provides funding to employers to offer 6 month placements for eligible businesses. Since January 2021, 391 placements have been approved with 140 placements filled.

### **Retail and Hospitality Sector**

54. Developing a programme with employers, Leeds City College and The Engine Room, to provide taster sessions and upskilling support for participants in order to allow them to access opportunities in the sector. The initial programme is set to be delivered in September 2021, with a one week programme covering key skills in hospitality.

### **Leeds Teaching Hospital Trust (LTHT)**

55. Working in partnership with LTHT to support the recruitment of a large number of Apprentice Clinical Support Workers and Apprentice Facilities Technicians roles within LTHT. Virtual information sessions to explain the role and application process are being delivered from September. Support arrangements are in place through the Leeds Employment Hub and targeted local promotion is being arranged.

### **Future Talent Leeds**

56. The Future Talent Leeds conversation was launched on the 7<sup>th</sup> September 2021, aimed to hear the thoughts of as many people as possible to help shape the Future Talent Plan for Leeds. Recognising the jobs, skills and business landscape in the city has altered dramatically in recent years with changes to national government policy, the extra powers we have achieved through devolution, Brexit and Covid-19, we now need a skills and talent plan that is agile and works to support people and businesses across Leeds to thrive in the face of change.



57. The conversation will take place in two phases, with the first now live online at Future Talent Leeds running until Tuesday 28 September. The responses will then be analysed to shape a second phase of dialogue starting in November, with the final findings and recommendations to be fed into the Future Talent Plan.

### **Community Engagement: Social Media and Newsletter**

58. **Appendix 1**, provides information on posts and details recent social media activity for Inner East Community Committee Facebook page.

### **The Communities Team**

#### **Priority Neighbourhoods**

#### **Cliftons and Nowells**

#### **Nowell Mount Community Centre**

59. Staff from the Communities Team helped the Nowells Community Group to secure a grant from Leeds Community Foundation's Harnessing the Power of Communities Fund. This funding is being used to buy in expert support from Leeds Community Spaces to help establish a local management structure for the centre in partnership with the Council. The aim is to ensure that local residents including young people are able to influence and contribute to the activity programme that takes place at the centre.

60. The new venue has been in use over the summer hosting the healthy holidays provision led by Learning Partnerships. The sessions have been well received by local families and have provided a great opportunity to invite the local community into the centre for the first time. The aim is to establish a regular programme of youth and community activities from September.

61. The programme is still in development but already includes, evening Youth sessions, Developing You, (a 10 week wellbeing and employment support programme); a domestic violence support group, community Bingo, Food Club and some new resident led-activities being supported by the ABCD Community Builder. The Childrens Centre team will also be running a range of activities for families with under 5's alongside some specialist support for Eastern European families from the Gypsy Roma Traveller service.

## **Lincoln Green**

### **Food Club and Market Place**

62. Family Action working in partnership with Zarach have opened a new food club in the ward. Based at Bridge Community Church the first session took place on 24<sup>th</sup> August and was well attended by over 40 families. The food club model is the same that operates out of Nowell Mount and Richmond Hill Academy, people become members and then get access to heavily subsidised food once a week.

63. The Market Place idea has been developed by Zarach, on the first session they held a school uniform exchange which proved to be extremely popular. The Market Place offer will vary depending on the season and the demand from people that use the service.

### **Park Play**

64. Active Leeds have secured funding to develop a new project in Lincoln Green called Park Play. Park Play is a weekly Saturday morning outdoor play session for children and families – think Park Run but playing instead of running. The project has been supported by local ward members who have recommended £2,500 be allocated from the Inner East Youth Activities Fund. Funding will be used to employ a local play leader who will establish, promote and develop the session over the next 12 months. If the project proves popular then the model could be replicated in other parts of the City.

## **Target Wards**

### **Burmantofts and Richmond Hill**

#### **Ebor Gardens Community Centre**

65. LCC Asset Management have published a call for expressions of interest to take on a lease and the management of Ebor Gardens Community Centre - a process called Community Asset Transfer. Interest is invited from not-for-profit organisations to continue operating the building as a community centre.

66. The aim of this exercise is to identify a suitable organisation(s) that can revive this underused community centre and develop a sustainable activity programme which better meets the needs of the local community.

67. All information relating to the opportunity and the submission process is in the following link to the Leeds City Council website.

<https://www.leeds.gov.uk/commercial-opportunities/council-owned-land-and-property-for-sale-or-to-let/ebor-gardens-community-centre>

## **Public Space Protection Order - Bins Consultation**

68. Wheelie bins being left on the street have a negative effect on the quality of life for residents, visitors and businesses in the local area. Putting a bin out for collection and returning it back to a resident's property is easy to do and assisted collection support can be provided for people who are unable to do this due to a disability.

69. Bins left on the street can cause:

- Obstructions for vehicles and pedestrians including wheelchair and push chair users
- Contribute to fly-tipping, littering and attracting vermin
- Look unsightly and can attract antisocial behaviour like bin dipping

70. A survey is currently being undertaken in Burmantofts and Richmond Hill to gather comments on the proposed Public Spaces Protection Order (PSPO) in the Burmantofts and Richmond Hill ward area, north of York Road.

71. In this case, the Council proposes that the relevant householder must *'ensure all household wastes stored at relevant premises and/ or presented for collection from relevant premises shall be contained in receptacles and not be situated outside the boundary of the relevant premises other than after 6pm the night before collection is due, and returned inside the boundary of the relevant premises no later than 9pm on the day of collection'*

72. If the PSPO is introduced, it will give the Council powers to deal with persistent breaches which are having a negative impact on a community's quality of life.

## **Sports**

73. Outdoor sports were one of the first activities to be permitted as we came out of lockdown in the spring. In BRH we have several regular football activities which are attracting large numbers of young people. Leeds United Foundation currently support 5 sessions a week in the ward at Saxton Gardens, Oxtun Fields, Nowell Mount and (from September) at Shakespeare primary school. Since Lockdown ended a new community based session led by volunteers from the Leeds Swahili Association has taken off at Oxtun fields. These sessions have grown with over 100 young people now registered and attending on a

Saturday and Sunday. Chapeltown Youth Development Centre (CYDC) have been providing support to volunteers in terms of DBS, safeguarding support and football coaching.

74. The group have approached BRH ward members to ask for some wellbeing funding to purchase equipment and a storage container to further develop this provision. Team GB's success at the Olympics has raised interest in BMX and skateboarding. Active Leeds have brought in partners from British Cycling and LS-Ten skate park to provide BMX and skating activities as part of the summer activities in the ward.

### **Healthy Holidays**

75. The Council, third sector and schools have pulled together this year to deliver a comprehensive programme of healthy holiday activities during the summer. Funding from the government has been used to provide lunches and fun activities for children and families during the 6 week break. In BRH sessions have taken place across 9 sites in the ward:

- Richmond Hill Academy
- Shakespeare Primary School
- Cross Green Growing Together
- Leeds Mencap
- Learning Partnership (Nowell Mount)
- Complete Women CIC (Shannon Street)
- St Vincents Support Centre
- Burmantofts Community Hub and Library (Ebor Gardens)
- Compton Centre

76. The provision has proved popular with families who have enjoyed some of the varied activities on offer, including playschemes, trips, sports activities and outdoor fun days. Volunteers have played a big part in supporting these activities alongside local organisations and teams from the Council.

### **Highways and Public Realm improvements**

77. LCC Highways are well underway with Phase 2 of the "mini-holland" scheme. Wider pavements, parking bays and the introduction of a one-way system will reduce traffic flows past Shakespeare Primary School and create a much more pedestrian and cycle friendly route between the Lincoln Green and the City Centre. As part of the consultation phase pupils from Shakespeare Primary school put forward their ideas to introduce some "playful elements" into the

design. Some of these ideas have made the final cut and will appear shortly on the green space opposite the school gates.

## **Gipton and Harehills**

78. The multi-agency partnership relating to problem street drinking continues to meet – it has met seven times since the group formed late last year - to progress the issues associated with problem street drinking in and around Harehills' main arteries. This challenge is being taken up on a number of fronts. Focus is being given to disruption, which includes enforcing the existing Public Space Protection Order (PSPO) and serving two injunctions on the more troublesome street drinkers, with two more being worked-up.
79. In tandem to this approach, there is also a concerted effort to engage with this cohort of drinkers to address their complex needs around addiction. This work has been admittedly a slow-burn but genuine relationships are being forged under difficult circumstances by Touchstone's dedicated outreach worker (who has conducted over 14 visits to the Harehills area to date).
80. Allied to this, alcohol supply has sought to have been addressed through the continued defence of the council's Cumulative Impact Policy (CIP) and the opposition of any new off licences (two have been declined in recent times). The derelict site on Compton Road has also been target hardened following work by Cleaner Neighbourhoods Team colleagues, as it was a magnet for street drinkers. Looking forward, the partnership wants to continue momentum.
81. Ward Members from both Gipton & Harehills and Burmantofts & Richmond Hill have committed to fund the Touchstone outreach for another year (with group sessions for this cohort looking to start in September) and colleagues in both the Police and the Safer, Stronger Communities Team are currently investigating legislation that could mean even greater legal powers to enforce against problem street drinking; this would be a nationwide first but requires some fine tuning, so watch this space.
82. Whilst it is still some time until Bonfire Night, the local multi-agency planning group has held three meetings since June. Preventative work takes place all year round but targeted outreach will commence from September when the schools re-open after the summer with input from both the Fire Service and the Police. This preventive work takes place in schools, at youth sessions, in community and faith buildings and via social media and radio. Some summer activities also took place via CATCH, Infinity Centre, Youth Service and others.

83. A commissioning round has been recently undertaken to identify diversionary activities from local youth providers over this key period and are highlighted in the Wellbeing report on the Community Committee agenda. Operational arrangements are being made for staffing on all key dates, including but not limited to 31<sup>st</sup> October, 4<sup>th</sup> and 5<sup>th</sup> November. Communications materials are also being developed. The group will continue to meet monthly and then more regularly in the lead up to the Bonfire Night period.
84. The Cleaner Neighbourhood Team are currently undertaking some targeted work in the Dorsets' area of Harehills in a bid to help inform residents about the need to dispose of waste correctly. The council's Street Wardens will help Cleaner Neighbourhood Team colleagues with a local letter drop.
85. Finally, the recently vacated Senior Localities Officer post for the Gipton & Harehills Ward has been appointed to. After a very competitive recruitment process, the preferred candidate is Ruth Tiernan, who comes from within the ranks for the Safer, Stronger Communities Team. Subject to service demand, it is hoped the new recruit can start in post in early Autumn. It would also be remiss not to note the huge contribution of the previous Senior Localities Officer, Grace Lawrenson, who has now moved on to a new role as a Senior Policy Development Officer in the council's Financial Inclusion Team.

## **Killingbeck and Seacroft**

### **Summer Activities**

86. Partners in Seacroft have been focused on delivering an extensive and exciting offer for children, young people and their families over the school summer holiday period. LS14 Trust, Fall into Place, Seacroft Community on Top and Chapel FM have all delivered Healthy Holidays programmes with activities and food. Activities have included dancing, a climbing wall, inflatable games, an animal showcase, radio, creative writing and the popular Playbox in Rein Park has reopened. LS14 Trust have also created and delivered thousands of activity packs for young people across the whole city. Dedicated volunteers are also providing food and activities in the Poole Estate.

### **Community Centres**

87. The Denis Healey Centre is now back open with a full community offer which has been extremely popular. Seacroft Community on Top are providing a range of activities including stay and play, youth club, bingo, gardening club and bootcamp. Other groups are set to offer provision from the centre in the coming

months, adding to the offer, for example Space 2 will be recommencing the men's group and Streetwork Soccer will be recommencing Friday youth club. Additionally, in September the community gym is set to open.

88. This will be led by the local community and we anticipate it being a popular facility. The internal improvements to the centre have been very welcomed, and the community are enjoying the asset. External improvements are also underway.

89. The over 60s club are also recommencing at Cross Gates Community Centre, offering a weekly social activity to over 30 members.

### **Environmental Agenda**

90. There is a lot of energy around improving the local environment amongst residents and partners within the ward. The Seacroft Wombles group continue to dedicate time to litter picking, and ideas around community growing and community orchards are being explored.

### **Seacroft Gardens Playground**

91. The new playground continues to be a popular and busy site, with families enjoying it. The feedback from the community has been positive. Plans to celebrate the new asset, as well as the improved neighbouring community centre are underway.

### **Community Hubs Update**

92. The Inner East Community Hubs, Libraries and Jobshops are now offering a full face to face service working to our updated risk assessment in a covid safe way. Enquiries are dealt with fully at first point of contact for all Council enquiries offering a seamless service for communities.

### **Library/PC Usage**

93. Residents can freely browse for books in our libraries before taking home to read or use our seating area to read/study etc. Customers can still reserve books via our Order and Collect Service or book PC session (which can be extended if needed). Selection Bags are also available for customers to order, these have a selection of 6 books for adults or children ranging from crime, romance, key stages, picture books etc.

## **Job Shops**

94. Our Job Shops are now working face to face, customers can access our full range of services including assisting with job searching, creating or updating a CV, completing job applications and preparing for interviews.
95. Job Shop staff are also working with customers on a new Job Shop Employability Support Programme (JESP). The Programme is built on existing local good practice to deliver an enhanced integrated employability programme for jobseekers and inactive people.
96. Job Shop advisors (Senior Customer Service Officers) work from a variety of community locations in priority areas of the City and target neighbourhoods with high levels of deprivation, unemployment, inactivity and high BAME populations. The programme will strengthen and expand links with small-scale community organisations and local authority Area and Housing teams with well-established links in BAME communities to overcome any cultural barriers to engagement.
97. All participants will have a named Job Shop advisor and dedicated support from a team of advisors who will maintain fortnightly contact. Participants will be supported for a minimum of 6 months. Where face to face is not possible a telephone call will be pre-arranged. The advisors will work closely with participants to build their confidence, raise aspirations and improve well-being, including mental well-being, through a combination of direct support and sign-posting to existing local provision.
98. Examples of activities and actions to be delivered to support the participant include:
- Budgeting and debt advice, better off calculations, support with applying for Universal Credit.
  - Offering housing, childcare or other specialist advice e.g. drugs and alcohol, or signposting to relevant organisations, as appropriate.
  - Digital skills training and setting up an e-mail account if participants do not already have one;
  - work related digital skills basics such as using word, excel, PowerPoint, skype, digital privacy awareness of do's and don'ts
  - Supporting participants to develop up-to-date job search techniques including using IT to search and apply for work, setting up a "Find a job" account (where



they have not previously done so); completing online application forms and using social media to seek work;

- Employability training: communication skills, self-presentation, time keeping, attitudes/behaviours at work, team building, working relationships, work related literacy and numeracy support; transferable skills;
- Careers information including self-employment advice
- Job sector-specific and/or vocational training including nationally recognised qualifications that are in demand with local employers
- Job search support (linking to existing provision where appropriate)
- Effective interview techniques, including mock interviews and feedback;
- Employer brokerage services relevant to the participants' needs
- Access to basic skills and ESOL training
- In-work support and any additional or creative activities that help to achieve the aims of the project.

### **Safer Sleeping Scheme**

99. The Compton Centre community Hub continues to work in close partnership with the Children centres and Public Health in issuing Moses baskets bundles to vulnerable families. The scheme is able to respond quickly due to The Community Hub, children Centres and health professionals working together.

### **Project Development Work**

100. In the first half of 2021- just over a 1000 hours of support has been given through the groups and projects. And this is from groups and projects that have started from scratch and did not exist before.

101. Fifteen different online projects have been delivered that are around Health and Well-being and there has been an increase in referrals from GPs and 3<sup>rd</sup> Sector which will hopefully lead to new projects.

102. Our popular coffee morning is restarted at the Polish Centre in August and is running weekly 10-12 every Thursday.

103. A working group is currently being brought together to look at new projects citywide, this group will also be tasked to begin to look at long Covid and managing these symptoms in a peer led way.

## POMOC Virtual Drop-In Sessions

104. Sessions are running weekly in partnership with the Migrant Access Programme team and the Department of Work and Pensions. There are 3 sessions per week each lasting 2 hours for our Romanian/Roma and Czech/Slovak communities.

105. Our multi agency approach aims to support the residents with help to access Universal Credit, benefits. Increase support and engagement opportunities between EU nationals and services during the Covid 19 crisis. Also build their confidence and trust in local institutions and empower them to navigate local services and particular customer access support. This support also expand to include our Spanish and French communities.

## Housing Leeds- Update from the Housing Advisory Panels (HAPS)

### Update from the Outer East (OE) Housing Advisory Panel (HAP)

106. The OE HAP are continuing to meet virtually every 8 weeks. There are 10 members on the panel we also have 2 friends of members who have a local connection to the area but cannot vote on any panel bids but can offer valuable local information.

107. These tenants review the delivery of local housing services and monitor local performance. The HAP is well represented by two ward members, Councillors David Jenkins and Councillor Paul Drinkwater. The panel are also funded to be able to consider and support a range of environmental and community related projects. The current priorities of the panel are outlined in their 'plan on a page'.

## 2021-22 Funding Priorities & Local housing Priorities

<p><b>Wider Community Priorities:</b></p> <ul style="list-style-type: none"> <li>• Work with Partners to improve local services</li> <li>• Develop and make better use of community assets</li> <li>• Enhance the quality of our parks and public spaces</li> <li>• Increase community activity and local residents involvement in decision making</li> </ul>	<p><b>Wider Community Priorities:</b></p> <ul style="list-style-type: none"> <li>• Promote healthy lifestyles and tackle health inequalities</li> <li>• Improve access and engagement in sport and cultural activities</li> </ul>	<p><b>Wider Community Priorities:</b></p> <ul style="list-style-type: none"> <li>• Support activities that make people and places feel safer</li> <li>• Support children and young people to be engaged, active and inspired</li> </ul>	<p><b>Wider Community Priorities:</b></p> <ul style="list-style-type: none"> <li>• Provide opportunities for people to get jobs, volunteer or learn new skills</li> </ul>
<p><b>Housing Leads Priorities:</b></p> <ul style="list-style-type: none"> <li>• Ensure hot spots are tackled with wider agendas to address emerging issue</li> <li>• Empower tenants to seek improvements to their community via HAP funding and identity projects</li> <li>• Promote recycling</li> </ul>	<p><b>Housing Leads Priorities:</b></p> <ul style="list-style-type: none"> <li>• Work closely with wider agendas to offer a holistic service to tenants</li> <li>• Continue to offer specialist support to officers impacted by welfare reform and universal credit</li> </ul>	<p><b>Housing Leads Priorities:</b></p> <ul style="list-style-type: none"> <li>• Work closely with partner agendas such as the Police / LASBT to tackle emerging and ongoing issues on estates, especially in targeted areas</li> </ul>	<p><b>Housing Leads Priorities:</b></p> <ul style="list-style-type: none"> <li>• Support applicants with digital inclusion (support those affected by Universal Credit)</li> <li>• Utilise wider support from in-house benefit and enhanced income workers and signpost to specialist debt support agencies (such as money buddies)</li> </ul>
<p><b>HAP Priorities:</b></p> <p>Enhance the environmental appearance of neighbourhoods including initiatives which address: ASB with off road bikes, parking, fly-tipping, dog-fouling and overgrown shrubs and trees</p>	<p><b>HAP Priorities:</b></p> <p>To give tenants an overall better quality of life in terms of health &amp; well-being addressing social isolation, mental health, poverty and nutrition. Support children and young people by encouraging them take a meaningful place in the community.</p>	<p><b>HAP Priorities:</b></p> <p>Joint working with Council teams, other statutory service providers and voluntary organisations to address a range of issues including: off-road bikes, burglary, ASB, drugs, domestic violence, safety around schools and parking.</p>	<p><b>HAP Priorities:</b></p> <p>Assist tenants, especially those affected by universal credit and welfare reforms through projects including digital inclusion, getting work ready, budgeting and transport</p> 

108. The OE HAP in 2021-22 has supported 1 community and 1 environmental related projects since my last report in March 2021. Funded projects are:

1. Seacroft Wombles, Litter Pick Equipment £700
2. Barncroft Court, Renew Planters £1750

109. The Green Guardian garden scheme that was approved by the HAP in March is proving a great success. To date we have has 13 referral's for Seacroft/Killingbeck Ward for assistance with gardens for vulnerable tenants. We are receiving lots of positive feedback from tenants and praise for scheme.
110. Terry Casey the Chair of the OE and I have fitted a number dog waste bag dispensers around Seacroft popular dog walking areas. They have proved to be very well utilized and have helped significantly to keep the areas clean. We are now working with Seacroft Wombles to decide on more areas to fit additional dispensers. The dispensers were gifted to the HAP some years ago and have been in storage, unused, so it is good to finally make use of them.
111. The Outer East Neighbourhood Services Officer Louise Yeadon recently attended a meeting with tenants in Seacroft, housing office and Sue Hoey regarding the possibility of a community allotment in Seacroft funded by Climate Emergency grant. They will be looking at potential sites in Seacroft in the coming week and are looking to working towards a joint approach with all interested parties and organisations in the Seacroft/Killingbeck ward.
112. Louise am in the process of helping create a tenants group on the Poole Estate. She was approached by a tenant who has explained that there have been several incidents on the estate and felt a lack of community spirit somewhat after the last year. She plans to do some letter dropping across estate to ascertain the level of interest in the group, and arranging a meeting, restrictions permitting.

### Budget Committed For 2021-22

<b>Budget Summary Sheet 2021/22</b>		<b>Totals</b>	<b>2021/22 Budget Expenditure</b>
<b>Outer East</b>			
	Budget for 2021/22	£ 34,848.75	<b>7.40%</b>
	Carry Forward from 2020/21	-£ 1,744.40	
	<b>TOTAL 2021/22 BUDGET</b>	<b>£ 33,104.35</b>	% available
	Approved Budget Spend 2021/22	£ 2,450.00	<b>92.60%</b>
	<b>Available Budget (Balance)</b>	<b>£ 30,654.35</b>	
	Indicative contributions	£ -	

## Projects Approved in 2020-21 By Theme & Area

HAP themes	Number of projects submitted	Number of projects approved	Amount Committed by Panel	% committed
Environment & Housing	8	2	£ 2,450.00	7.40%
Health & Well-being	0	0	£ -	0.00%
Community Safety	0	0	£ -	0.00%
Employment & Skills	0	0	£ -	0.00%
Outer East Total	8	2	£ 2,450.00	7.40%

Budget by Ward Area	Number of projects submitted	Number of projects approved	Amount Committed by Panel	% committed
KillingbeckandSeacroft	8	2	£ 2,450.00	7.40%
	0	0	£ -	0.00%
	0	0	£ -	0.00%
Outer East Total	8	2	£ 2,450.00	7.40%

113. The HAP will continue to help support and raise awareness about future Community Committee activity, work with officers to explore joint funding opportunities to tackle joint priorities and help the Committee with community engagement.

### Corporate Considerations

### Consultation and Engagement

114. The Community Committee has, where applicable, been consulted on information detailed within the report.

### Equality and Diversity/Cohesion and Integration

115. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

### Council Polices and City Priorities

116. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan

## 6. Leeds Inclusive Growth Strategy

### **Resources and Value for Money**

117. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

### **Legal Implications, Access to Information and Call In**

118. There are no legal implications or access to information issues. This report is not subject to call in.

### **Risk Management**

119. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

### **Conclusions**

120. The report provides up to date information on key areas of work for the Community Committee.

### **Recommendations**

121. The Community Committee is asked to note the content of the report and comment as appropriate.

### **Background documents<sup>1</sup>**

122. None.

---

<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

This page is intentionally left blank



## Inner East Community Committee & COVID-19 Groups

FACEBOOK highlights

31<sup>st</sup> July 2021 – 10<sup>th</sup> September 2021

Appendix 1

Since 31<sup>st</sup> July 2021 the Inner East Community Committee Facebook page has gained **15 new page likes** putting the total 'likes' at 1,115 and currently has **1,401 followers** (an increase of 30 since the last committee meeting).

This means that this is the **second** most popular Community Committee page in the last 28 days.

There are two things to note in general:

- 'reach' is the number of people the post was delivered to
- 'engagement' is the number of reactions, comments or shares

Engagement tends to be a better way of gauging if people are interested and have read the posts because they wouldn't have interacted with it otherwise. For example, a post might reach 1,000 people but if they all scroll past and don't read it, the engagement is 0 and it hasn't been an effective way for the Community Committee to communicate.

Having said that, all posts can be read without any further interaction!!

The following below are screenshots of the most popular three posts since the 31st May 2021. Alongside it are the figures for how many people were 'reached' and how many people 'engaged' with the post.

### 1st Place – Fernville bowling Club Coffee Morning

**995** people had this post delivered to them and it had **13** post clicks, with **19** reactions, comments and shares.

Leeds City Council Inner East Community Committee  
1 September · 🌐

Fancy having a go at crown green bowling while supporting a good cause? Why not join Fernville Bowling Club for their coffee morning in aid of Macmillan on Friday 10th September. 🍵🍰

**YOU'RE INVITED**

Come and join us for tea and cake and a game of crown green bowling.

**995** People Reached

**19** Reactions, comments & shares ⓘ

9	2	7
Like	On post	On shares
1	1	0
Love	On post	On shares
1	0	1
Comments	On Post	On Shares
8	8	0
Shares	On Post	On Shares
<b>13</b> Post Clicks		
0	0	13
Photo views	Link clicks ⓘ	Other Clicks ⓘ

**Top post!!**

## 2<sup>nd</sup> Place – Job Opportunities In Seacroft

948 people had this post delivered, with 21 post clicks with 15 reactions, comments & shares.

**Leeds City Council Inner East Community Committee**  
2 September · 🌐

◆◆◆ Job Opportunities in Seacroft ◆◆◆

Seacroft Friends and Neighbours are currently recruiting for two team members for the following roles:

★ Minibus Driver/ activity support worker – 35 hrs per week ... See more

📈 **Get more likes, comments and shares**  
When you boost this post, you'll show it to more people.

948 People reached      36 Engagements      [Boost post](#)

👍 Jacqueline Pitts and Yaa Serwaa Amaniampong      9 shares

👍 Like      💬 Comment      ➦ Share

**Performance for your post**

**948** People Reached

**15** Likes, Comments & Shares ⓘ

6 Likes	2 On Post	4 On Shares
0 Comments	0 On Post	0 On Shares
9 Shares	9 On Post	0 On Shares

**21** Post Clicks

0 Photo views	0 Link clicks ⓘ	21 Other Clicks ⓘ
---------------	-----------------	-------------------

**NEGATIVE FEEDBACK**

0 Hide post      0 Hide all posts



## 3<sup>rd</sup> Place – Burmantofts Senior Action Support Service

779 people had this post delivered to them. There were 33 post clicks and 13 reactions, comments and shares.

**Leeds City Council Inner East Community Committee**  
25 August · 🌐

Would you like a little company or some support? If you are 60+ living locally to Burmantofts & Richmond Hill please see below 🐝

**Caring for Burmantofts seniors**  
we aim to provide you with care and help you with your needs.

رعاية كبار السن في Burmantofts  
هدفنا توفير الرعاية لك ومساعدتك في تلبية احتياجاتك

Call us: 07874034130      Email: asmabenomran5.ab@gmail.com

**779** People Reached

**13** Likes, Comments & Shares ⓘ

7 Likes	1 On Post	6 On Shares
0 Comments	0 On Post	0 On Shares
6 Shares	6 On Post	0 On Shares

**33** Post Clicks

3 Photo views	0 Link clicks ⓘ	30 Other Clicks ⓘ
---------------	-----------------	-------------------

**NEGATIVE FEEDBACK**

0 Hide post      1 Hide all posts

0 Report as spam      0 Unlike Page





### **COVID-19 Facebook Groups**

The Communities Team have set up **33** ward based **Coronavirus Help Facebook Groups** as a way of promoting services, supporting communities and cascading information in an attempt to tackle the Coronavirus pandemic. Key charities, voluntary groups, community groups, Councillors, as well as the wider population in the local community are all invited to join the pages.

As well as key messages from the main Leeds City Council Facebook Page being used to deliver information to each ward, the pages are also there to generate discussion and debate but also hopefully facilitate conversations around being neighbourly during the national pandemic and assist if possible in some of the volunteering efforts.

To date, **Burmantofts and Richmond Hill** has **84** members, **Gipton and Harehills** has **135** members and **Killingbeck and Seacroft** has **145** members.

The committee is asked to note the specific **Coronavirus Facebook Ward Pages** and are invited to join the pages in an attempt to increase traffic.

- Burmantofts and Richmond Hill:  
<https://www.facebook.com/groups/207593427013706>
- Gipton and Harehills:  
<https://www.facebook.com/groups/684218675719062>
- Killingbeck and Seacroft:  
<https://www.facebook.com/groups/206345057352165>

This page is intentionally left blank



## Committee - Finance Report

---

**Report of:** Head of Locality Partnerships

**Report to:** Inner East Community Committee- Burmantofts & Richmond Hill, Gipton & Harehills and Killingbeck & Seacroft

**Report author:** Ruth Tiernan, Localities Officer. Tel- 0113 5351085

**Date:** 21<sup>st</sup> September 2021

**For Decision/to note**

## Inner East Community Committee - Finance Report

---

### Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2021/2022.

### Main issues

2. Each Community Committee has been allocated a Wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.

6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. The Inner East Community Committee area has no Parish or Town Councils. This means that the money for the Inner East will be administered by the Inner East Community Committee.
9. It was agreed at Inner East Community Committee on the 25<sup>th</sup> September 2019 that CIL monies for Burmantofts & Richmond Hill, Gipton & Harehills and Killingbeck & Seacroft would be split equally three-ways.
10. The Communities Team work with members of the Community Committee to develop a plan to spend CIL funding on local infrastructure projects. This is on a case by case basis.
11. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender reassignment, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
12. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
13. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
14. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Community Committee. Alongside the Committee,

designated officers have delegated authority from the Director of Communities and Environment to take such decisions.

15. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when the following 'minimum conditions' have been satisfied:
  - a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
  - b. a delegated decision must have support from a majority of the Community Committee elected members represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors), and;
  - c. details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for members' information.
16. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

### **Wellbeing Budget Position 2021/2022**

17. The total revenue budget approved by Executive Board for 2021/2022 was **£191,950.00** a 15% reduction on the previous year.
18. **Table 1** shows a carry forward figure of **£188,188.07** which includes underspends from projects completed in 2020/2021. **£80,119.41** represents wellbeing allocated to projects in 2020/21 and not yet completed. The total revenue funding available to the Community Committee for 2021/2022 is therefore **£299,948.60**.
19. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.
20. The Community Committee is asked to note that there is currently a remaining balance of **£145,996.40**. This figure includes any underspend from projects. A full breakdown of the projects is listed in **Table 1** and is available on request.

**21. TABLE 1: Wellbeing revenue 2021/2022**

	£
<b>INCOME: 2021/22</b>	<b>£191,950.00</b>
<b>Balance brought forward from previous year</b>	<b>£188,188.07</b>
<b>Less projects brought forward from previous year</b>	<b>£80,119.41</b>
<b>TOTAL AVAILABLE: 2021/22</b>	<b>£299,948.66</b>

		<b>Burmantofts &amp; Richmond Hill</b>	<b>Killingbeck &amp; Seacroft</b>	<b>Gipton &amp; Harehills</b>
<b>Ward Projects</b>	<b>£299,948.66</b>	<b>£110,200.47</b>	<b>£104,106.41</b>	<b>£85,641.78</b>
Small Grants & Skips	£17,000	£5,666.67	£5,666.67	£5,666.66
Community Engagement	£3,600	£1,200	£1,200	£1,200
Tasking	£9,000	£3,000	£3,000	£3,000
Greener Gipton Campaign	£3,000	£0	£0	£3,000
Bonfire Night Activities	£4,000	£0	£0	£4,000
Christmas Lights	£15,000	£0	£0	£15,000
Places to Ride	£8,000	£8,000	£0	£0
Torre Mount Play Area	£5,000	£5,000	£0	£0
2 Way Street	£765	£0	£765	£0
Gipton Approach Project	£3,000	£0	£0	£3,000
Fever FM Equipment	£1,000	£0	£0	£1,000
Project Development Officer	£30,000	£0	£30,000	£0
CCTV Ashton Street	£1,488	£0	£0	£1,488
CCTV Extension Ashton Terrace	£600	£0	£0	£600
Saxton Gardens Planter	£1,800	£1,800	£0	£0
Life Connections After School Club	£3,000	£2,550	£0	£450
PHAB Club	£1,099.26	£164.89	£593.60	£340.77
Touchstone Outreach Project	£7,828	£3,914	£0	£3,914
Inner East Money Buddies Projects	£15,189.00	£9,752	£5,437	£0
Friday Youth Hub	£5,720	£0	£5,720	£0
Gipton & Harehills Football Project	£4,000	£0	£0	£4,000
Community Participation & Learning Programme	£2,800	£933.33	£933.33	£933.34
BSA Welcome Back Party	£3,000	£3,000	£0	£0
Seacroft Men's Group	£8,063	£0	£8,063	£0
<b>Total spend: Area wide + ward projects</b>	<b>£142,889.26</b>	<b>£41,980.89</b>	<b>£53,315.60</b>	<b>£47,592.77</b>
<b>Balance remaining (Total/Per ward)</b>	<b>£145,996.40</b>	<b>£65,219.58</b>	<b>£42,727.81</b>	<b>£38,049.01</b>

**Delegated Decisions (DDN)**

22. Since the last Inner East Community Committee on the 28<sup>th</sup> July 2021 the following projects have been considered and approved by DDN:

23. **Project Title:** BSA Welcome Back Party

24. **Name of Group or Organisation:** Burmantofts Senior Action (BSA)

**Total Project Cost:** £3,000

**Amount approved from Wellbeing Funds 2021/2022:** £3,000

**Wards covered:** Burmantofts and Richmond Hill

**Project Description:**

Funding will be used to deliver a “welcome back” event for BSA members many of which have been in isolation and shielding since March 2020. The event will be the first BSA have run since the pandemic began and will be an opportunity for members to meet up for the first time since the pandemic began. The event will take place at the Anglers Club in Burmantofts where over 100 BSA members and volunteers will have the opportunity to attend. Funding will be used to provide entertainment, food, bingo, a raffle, gift bags and a cake which will be made to highlight the importance of the day.

**Community Committee Plan Priorities:**

- Reduce health inequalities, promote healthy lifestyles and reduce social isolation
- Improve community confidence, reassurance and cohesion

25. **Project Title:** Seacroft Men’s Group

**Name of Group or Organisation:** Space2

**Total Project Cost:** £12,212

**Amount approved from Wellbeing Funds 2021/2022:** £8,063

**Wards covered:** Killingbeck and Seacroft

**Project Description:**

The project will aim to support men from the Seacroft area to reduce social isolation, build social capital and support them to better look after their own health. The group will meet weekly at the Denis Healey Centre in Seacroft to undertake a range of creative and informative activities such as sessions around health and wellbeing; cooking; gardening; guest speakers and visits to Wkybeck Valley Way.

**Community Committee Plan Priorities:**

- Reduce health inequalities, promote healthy lifestyles and reduce social isolation
- Improve community confidence, reassurance and cohesion

26. **Project Title:** Leeds Urban Arts Project

**Name of Group or Organisation:** Seacroft Community On Top (S.C.O.T)

**Total Project Cost:** £3,872.50

**Amount approved from YAF Funds 2021/2022:** £3,872.50

**Wards covered:** Killingbeck and Seacroft

**Project Description:**

Funding will be used to purchase the equipment need to facilitate graffiti workshops and sessions with young people in the local area, conducted at the Denis Healey Centre. These will include 1-1 and group taught sessions on how to use spray paints and paint pens effectively and appropriately, as well as being able to create their own pieces of graffiti and contribute to a joint mural project following this.

Each workshop will be facilitated by two highly experienced graffiti artists and overseen by SCOT volunteers. The joint mural work will be completed at the end of the course and will be completed in the Denis Healey Centre. This means the work will be showcased to the community, and the children and young people will have something in their local centre which they have helped to create.

**Community Committee Plan Priorities:**

- Improve community confidence, reassurance and cohesion
- Provide activities for young people and give them a voice and influence

**27. Project Title:** Youth Radio Café**Name of Group or Organisation:** Chapel FM**Total Project Cost:** £12,250**Amount proposed for approval from YAF Funds 2021/2022:** £3,450**Wards covered:** Killingbeck and Seacroft**Project Description:**

Funding will be used to support the youth radio café based at the newly refurbished Chapel FM building in Seacroft. Funding will be used to support three strands of youth activity where you people have hands on experience of a range of creative activities and broadcasting skills through delivery of a regular “Red Kite Live” youth radio show open café; a monthly East Leeds youth performance series and a twice monthly “East Leeds Youth Voices” live radio show.

**Community Committee Plan Priorities:**

- Improve community confidence, reassurance and cohesion
- Provide activities for young people and give them a voice and influence

**Declined Projects**

28. Since the last Community Committee on 28<sup>th</sup> July 2021, the following project has been have been declined:

29. Streetworks Soccer- Boggart Hill Outreach - £8,240 (Wellbeing)

30. Junior Sports Hub – Sunday Youth Club - £6,630 (Wellbeing)

31. LCC Youth Services – Summer Activities - £4,150 (Youth Activity Fund)

**Wellbeing projects for consideration approval from the Inner East Community Committee 2021/2022 Wellbeing allocation.****32. Project Title:** Bags of Joy**Name of Group or Organisation:** The Old Fire Station**Total Project Cost:** £10,495**Amount proposed (Wellbeing):** £3,000**Wards covered:** Gipton and Harehills**Project Description:**

The Bags of Joy project comprises of a gift to children in Gipton and Harehills at Christmas which will be co-produced by a local artist, local organisations and the community.

Following from the success of this project in December 2020 Gipton Old Fire Station will use the funding to create 500 reusable environmentally friendly bags filled with creative activities engaging the community to produce the items, pack the bags and take part in



follow up activities leading on from the items in the bags such as an exhibition of self-portraits and a community quilt/tapestry.

### **Community Committee Priorities**

- Improve community confidence, reassurance and cohesion
- Provide activities for young people and give them a voice and influence

#### **33. Project Title:** Seacroft Pedal Cycle Security

**Name of Group or Organisation:** West Yorkshire Police

**Total Project Cost:** £1,460

**Amount proposed (Wellbeing):** £1,460

**Wards covered:** Killingbeck and Seacroft

#### **Project Description:**

In response to a number of cycle thefts in the ward, WYP are seeking funding to purchase 500 “selectamark products.” These products are fitted to bikes at events and the code is then registered on the National Cycle Database. The WYP Digital Policing department has enabled a secure portal on Officers handheld devices meaning if a stolen bicycle is recovered, they can immediately identify the owner. Furthermore, the aim is that the marking will make the bike less desirable to thieves as security marking has been shown to drastically reduce offences of theft.

### **Community Committee Priorities**

- Improve community confidence, reassurance and cohesion
- Reducing crime with a focus on domestic violence

#### **34. Project Title:** Repair & Replacement of Alley Gates

**Name of Group or Organisation:** LASBT

**Total Project Cost:** £1,844

**Amount proposed (Tasking):** £1,844

**Wards covered:** Burmantofts and Richmond Hill

#### **Project Description:**

As part of the ongoing community engagement to tackle ASB in and around the Bellbrooks area of Burmantofts the Leeds Anti-Social Behavior Team (LASBT) have completed an audit of the gates across the back streets at Bellbrooks. The Safer Stronger Communities Team will work with local residents to agree a plan to lock the gates and report any damage to ensure they are well maintained.

### **Community Committee Priorities**

- Improve community confidence, reassurance and cohesion
- Reducing crime with a focus on domestic violence

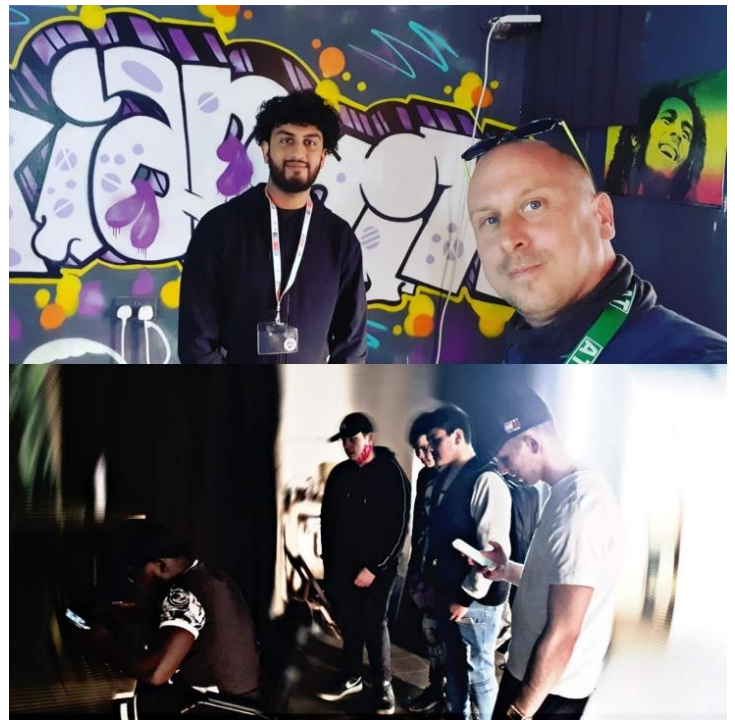
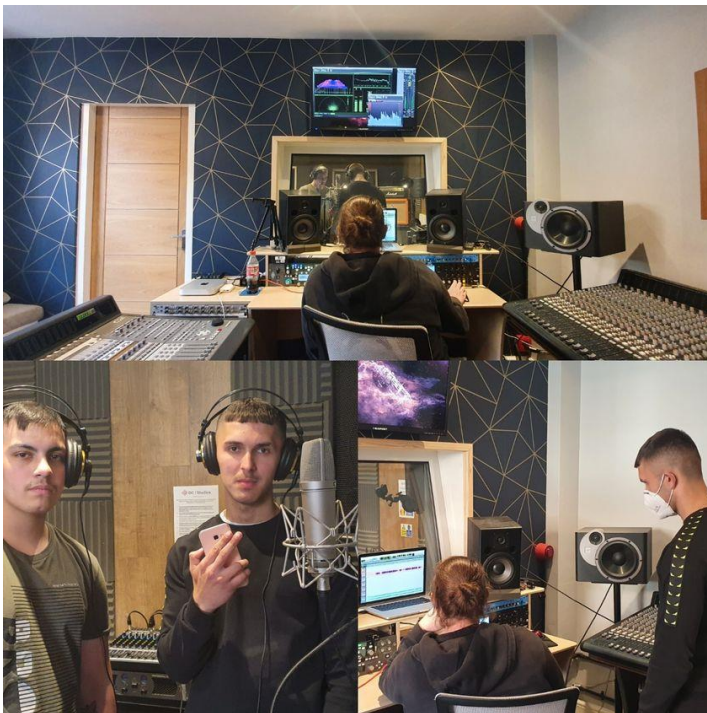
### **Monitoring Information**

35. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their

project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

### Life in Leeds

36. The 'Life in Leeds' project was delivered earlier this year by The Youth Association using Youth Activity Funding awarded by Burmantofts and Richmond Hill members with the aim of building a better understanding between young people and the wider community of what it's like as a young person growing up in Leeds in 2021.
37. Over a 12 weeks period youth workers worked with a group of Roma young people from the Bellbroskes area. The young men have worked with youth workers to look at how they can reduce knife crime and gang culture through the forms of music. The young people worked closely with workers to produce a positive Drill rap which looks at the life of a young person, where they came from, where they are now and where they see themselves in the future. During this time, the group have taken part in multiple workshops, looking at what it's like as a young person growing up in Leeds. The group have been to 2 different recording studios in Leeds and Barnsley to produce the positive Drill tracks and Vlogs.



38. The group have produced two Vlog/Podcasts talking about knife crime and the impact it is having on life in their area and what they believe is a good way to tackle this. Links to Vlogs/ Podcast: <https://youtu.be/WOzF0IbBwHk> Life in Leeds <https://youtu.be/wbmPLGy70b8>
39. Alongside the music workshops Youth Workers delivered detached street based sessions each week with a different topic and activity to encourage young people to gain new skills and have their say within the community. These sessions included graffiti art and crafts, knife crime awareness, mental wellbeing and drugs awareness.



40. Detached youth workers have also continued to work closely with new and existing groups of young people within the area to promote the positive activities which have encouraged young people to also look at 'Life in Leeds' and how we can work together to make it safer.

#### Youth Activities Fund Position 2021/2022

41. The total available for spend for the Inner East Community Committee in 2021/2022, including carry forward from previous year is **£115,290.64**

42. The Community Committee is asked to note that so far, a total of **£31,967** has been allocated to projects, as listed in **Table 2**.

43. The Community Committee is also asked to note that there is a remaining balance of **£76,001.14** in the Youth Activity Fund. This figure includes any underspend from projects. A full breakdown of the projects is listed in **Table 2** and is available on request.

#### 44. TABLE 2: Youth Activities Fund 2021/2022

	£
<b>INCOME: 2021/22</b>	<b>£68,120.00</b>
<b>Balance brought forward from previous year</b>	<b>£59,784.49</b>
<b>Less projects brought forward from previous year</b>	<b>£12,613.85</b>
<b>TOTAL AVAILABLE: 2020/21</b>	<b>£115,290.64</b>

<b>Ward Projects</b>	<b>£115,290.64</b>	<b>Burmantofts &amp; Richmond Hill</b>	<b>Killingbeck &amp; Seacroft</b>	<b>Gipton &amp; Harehills</b>
----------------------	--------------------	--	-----------------------------------	-------------------------------

		<b>£45,500.77</b>	<b>£36,062.61</b>	<b>£33,727.26</b>
Life In Leeds	£4,438	£4,438	£0	£0
Maintaining Connections	£4,188	£2,094	£0	£2,094
Harehills Play Streets	£3,500	£0	£0	£3,500
Mini Breeze- Harehills Park	£3,650	£1,000	£0	£2,650
Six Week Summer Holiday Club	£4,000	£0	£0	£4,000
LST Summer Holiday Programme	£4,000	£0	£0	£4,000
This Is Me	£4,000	£0	£0	£4,000
Lincoln Green Play Park	£2,500	£2,500	£0	£0
New Horizons Summer Youth Project	£1,691	£0	£0	£1,691
Leeds Urban Arts Project	£3,872.50	£0	£3,872.50	£0
Youth Radio Café	£3,450	£0	£3,450	£0
<b>Total spend: Area wide + ward projects</b>	<b>£39,289.50</b>	<b>£10,032</b>	<b>£0</b>	<b>£21,935</b>
<b>Balance remaining (Total/Per ward)</b>	<b>£76,001.14</b>	<b>£35,468.77</b>	<b>£28,740.11</b>	<b>£11,792.26</b>

### Small Grants Budget 2020/2021

45. The Community Committee is asked to note that there is a remaining balance of **£12,682.01** in the Small Grants and Skips fund with a ward breakdown of the following; Burmantofts and Richmond Hill **£2,753.17**, Gipton and Harehills **£4,261.17** and Killingbeck and Seacroft **£5,666.67**. **Table 3** outlines approved projects.

### 46. TABLE 3: Small Grants & Skips 201/2022

Project	Organisation/Dept	Ward (s)	Amount approved
Cultural Arts Heritage Circle	Nubian Noire	Gipton and Harehills / Burmantofts and Richmond Hill	£187.50/ £187.50 Total: £375
Compton Centre Gardening Group	The Compton Centre	Gipton and Harehills/ Burmantofts and Richmond Hill	£500/ £500 Total: £1,000
Fridge/Freezer Replacement	Leeds Mencap	Burmantofts and Richmond Hill	£500
Virtual exercise classes	The Compton Centre	Gipton and Harehills / Burmantofts and Richmond Hill	£225/ £225 Total: 450
Henry Barran Centre Open Day	Communities Team LCC	Gipton and Harehills	£340.54
Community Summer Trip	Leeds Swahili Community	Burmantofts and Richmond Hill	£500
Building the Bridge	Leeds Swahili Community	Burmantofts and Richmond Hill	£500
Misconception about Sexual Health	Generation Revive	Burmantofts and Richmond Hill	£500
Skip for CATCH	CATCH	Gipton and Harehills	£152.45
<b>Totals</b>			<b>£4,317.99</b>

## Capital Budget 2021/2022

47. The Inner East Community Committee has a Capital budget of **£79,718.80** available to spend. The breakdown of funds available to spend are as follows; Burmantofts & Richmond Hill **£29,127.34**; Gipton & Harehills **£33,380.80** and Killingbeck & Seacroft: **£17,210.66** which is detailed in **Table 6**.

48. **TABLE 6: Capital 2021/2022**

	£	Burmantofts & Richmond Hill	Killingbeck & Seacroft	Gipton & Harehills
<b>Starting Position 2021-2022</b>	<b>£79,822</b>	<b>£21,960.68</b>	<b>£10,043.99</b>	<b>£47,817.33</b>
St Cyprian Church Hall Boiler Replacement	£5,803.20	£0	£0	£5,803.20
Ashton Park Fencing Installation	£10,800	£0	£0	£10,800
Community Voice Radio Equipment	£3,000	£0	£0	£3,000
Heater Installation	£2,000	£0	£0	£2,000
<b>Total spend: Area wide + ward projects</b>	<b>£21,603.20</b>	<b>£0</b>	<b>£0</b>	<b>£19,603.20</b>
<b>Capital injection April 2021</b>	<b>£21,500</b>	<b>£7,166.66</b>	<b>£7,166.67</b>	<b>£7,166.67</b>
<b>Balance remaining (per ward)</b>	<b>£79,718.80</b>	<b>£29,127.34</b>	<b>£17,210.66</b>	<b>£33,380.80</b>

## Community Infrastructure Levy (CIL) Budget 2021/2022

49. The Community Committee is asked to note that there is **£75,598.07** currently available to spend. The breakdown of funds available to spend are as follows; Burmantofts & Richmond Hill: **£19,145.71**, Gipton & Harehills: **£33,436.65** and Killingbeck & Seacroft: **£23,015.71**, which is detailed in **Table 7**.

50. **TABLE 7: Community Infrastructure Levy (CIL) 2021/22**

	£	Burmantofts & Richmond Hill	Gipton & Harehills	Killingbeck & Seacroft
<b>Starting Position 2021-2022</b>	<b>£84,051.07</b>	<b>£24,385.71</b>	<b>£36,649.65</b>	<b>£23,015.71</b>
Community Sports Hall Refurbishment	£3,213	£0	£3,213	£0
Shipping Container for Oxtan Fields	£3,240	£3,240	£0	£0
St Agnes Church Hall Refurbishment	£2,000	£2,000	£0	£0
<b>Totals:</b>	<b>£8,453</b>	<b>£5,240</b>	<b>£3,213</b>	<b>£0</b>
<b>Remaining Balance:</b>	<b>£75,598.07</b>	<b>£19,145.71</b>	<b>£33,436.65</b>	<b>£23,015.71</b>

## **Corporate Considerations**

### **Consultation and Engagement**

51. The Community Committee has previously been consulted on the projects detailed within the report.

### **Equality and Diversity/Cohesion and Integration**

52. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

### **Council Polices and City Priorities**

53. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

### **Resources and Value for Money**

54. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

### **Legal Implications, Access to Information and Call In**

55. There are no legal implications or access to information issues. This report is not subject to call in.

### **Risk Management**

56. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

### **Conclusion**

57. The Finance Report provides up to date information on the Community Committee's budget position.

### **Recommendations**

58. Members are asked to:

- a. To note details of the Wellbeing Budget position (Table 1- paragraph 21)
- b. To consider and determine Wellbeing proposals (paragraphs 32-34)
- c. To note details of the Youth Activities Fund (YAF) position (Table 2- paragraph 44)
- d. To note details of the Capital Budget (Table 6- paragraph 48)
- e. To note details of the Community Infrastructure Levy Budget (Table 7- paragraph 50)

## **Corporate Considerations**

### **Consultation and Engagement**

59. The Community Committee has previously been consulted on the projects detailed within the report.

### **Equality and Diversity/Cohesion and Integration**

60. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

### **Council Polices and City Priorities**

61. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

7. Vision for Leeds 2011 – 30
8. Best City Plan
9. Health and Wellbeing City Priorities Plan
10. Children and Young People's Plan
11. Safer and Stronger Communities Plan
12. Leeds Inclusive Growth Strategy

### **Resources and Value for Money**

62. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

### **Legal Implications, Access to Information and Call In**

63. There are no legal implications or access to information issues. This report is not subject to call in.

### **Risk Management**

64. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

## **Conclusion**

65. The Finance Report provides up to date information on the Community Committee's budget position.





This page is intentionally left blank